



# EXTENDED CAMPUS

COLLEGE *of* PROFESSIONAL  
*and* CONTINUING STUDIES

## Norman, Oklahoma Travel Guide

### Site Office & Personnel Data

#### OU Staff:

Site Director: Carmen Weeks

Assistant Site Director: Macci Clement

#### Office Hours:

Monday-Friday: 8:00 am – 5:00 pm

#### Mailing address:

The University of Oklahoma  
300 Kellogg Drive, Room 130  
Norman, OK 73072-6401

#### Email address:

[apnorman@ou.edu](mailto:apnorman@ou.edu)

#### Phone Number(s):

- Office: (405) 325-3333; (405) 325-1263
- Fax: (405) 325-9148
- Site Director (emergencies): email Carmen at: [carmen@ou.edu](mailto:carmen@ou.edu)
- Advanced Programs: (405) 325-2250
- Travel Coordinator: (405) 325-1980
- Lauren Mullica, NAP Theater Director: (405) 325-4523 (office)

### Classroom Information:

#### Location:

Thurman White Forum Building  
1704 Asp Ave.  
Norman, OK 73072

#### Class Schedule:

- Friday: 5:30 - 9:30 pm
- Saturday: 8:30 - 4:30 pm
- Sunday: 1:00 - 5:00 pm

**Available A/V equipment:**

Equipment must be reserved in advance. Please consult with the OU Site Director.

**Are there means of reproducing class materials?**

No. Professors will need to bring copies of all class materials with them. Advanced Programs is not allowed to reimburse for this expense.

**Other pertinent classroom information:**

A Forum Employee is on duty during each class period. Please locate the employee in case of equipment failure or classroom needs.

**Lodging for Advanced Programs Professors:**

Out of town professors should make their own lodging reservations using their OU travel card. You should arrive Friday in time to check in to your room before class and check out Sunday morning. The two hotels listed below are located on 24<sup>th</sup> Ave NW, conveniently located near a large restaurant and shopping area.

Embassy Suites Norman – Hotel and Conference Center is located at 2501 Conference Drive, Norman, OK, 73069 The front desk can be reached at (405) 364-8040 or reservations can be made online at [www.norman.embassysuites.com](http://www.norman.embassysuites.com).

Holiday Inn Express and Suites is located at 2500 Conference Drive, Norman, OK 73069. The front desk can be reached at (405) 928-5300 or reservations can be made online at <https://www.holidayinn.com>

**Transportation to/from airport:****Shuttle to Norman:**

Professors flying to Oklahoma to teach at the Norman campus will take the Airport Express shuttle (blue van) to the OU Norman campus. These vans are located just outside the airport at the baggage claim area.

**Rental Car:**

You can reserve a rental car through OU Fleet Services at <https://ou.agilefleet.com/login.asp>. Use your OU Net ID and password to log in, complete your profile and make the reservation. If you have any questions, please contact the AP Travel Coordinator at 325-1980 or [aptravel@ou.edu](mailto:aptravel@ou.edu). The Site Director can assist you with picking up/dropping off the rental vehicle.

**Return to OKC airport:**

You can make a reservation for an Airport Express shuttle for your return trip to the airport. Please call: 405-681-3311 to make the reservation or make a reservation online at [www.taxivan.com](http://www.taxivan.com)

**Helpful Links:**

- AP Norman website: <https://pacs.ou.edu/military/military-student-services/ou-north-america/ou-north-america-norman-oklahoma/>
- Norman, OK tourist site: <http://www.visitnorman.com/index.asp>
- Oklahoma City, OK tourist site: <http://www.okccvb.org/>
- Interactive map of OU campus: <http://www.ou.edu/home/map.html>