



EXTENDED CAMPUS

COLLEGE *of* PROFESSIONAL
and CONTINUING STUDIES

Travel Guide Naples, Italy



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Advanced Programs Welcome Letter

PSC 817 Box 101 • FPO, AE 09622-0101 • Phone 011-39-081-568-6672 • apnaples@ou.edu

Dear Professor,

Benvenuti a bella Napoli! Naples is the headquarters for several U.S. and NATO military commands:

- Headquarters, U.S. Naval Forces-Europe (NAVEUR). The-Commander-in-Chief (CINC) and his staff are stationed here. The CINC is responsible for all U.S. Naval Forces in Europe and the Mediterranean, which include the U.S. Sixth Fleet and Fleet Air Mediterranean (COMFAIRMED).
- The CINC, NAVEUR is also the CINC, Joint Forces Command (JFC) and is responsible for all NATO forces from southern Europe to eastern Turkey. JFC provides all NATO military support for UN operations in Bosnia, Croatia, Hungary and northern Iraq.
- Naval Support Activity (NSA), Naples. NSA primarily provides logistical and base support to the Sixth Fleet and COMFAIRMED. NSA also provides logistical support to U.S. Army and Air Force members and their families assigned to elements of JFC.

During your free time you can visit downtown Naples and tour the San Carlo Opera Theater and the Royal Palace of the Bourbon Kings. The National Museum of Archeology, also downtown, houses major finds of the ancient cities of Herculaneum and Pompeii, which were destroyed during the eruption of Mount Vesuvius in 79 AD. Explore Herculaneum and Pompeii and marvel at the 'modern' town layouts. View the inside of the crater of Mount Vesuvius, which last erupted in 1944 and is still active. Its summit provides a panoramic view of the surrounding countryside. The local USO provides day tours to these famous sites.

If you enjoy Greek ruins, Naples abounds with them. The area was founded by the Greeks long before the Etruscans and Romans conquered it. Cuma, an ancient Greek acropolis, is only a few kilometers from the NATO Base. It was home to one of the most famous Greek Sybils. The Romans used the existing location to build and rebuild temples to their adopted Greek gods. For amazing views, visit the Amalfi Coast, which is less than an hour away. Tour the beautiful coastal towns of Sorrento (known for its marquetry), Amalfi, Positano, Ravello and Vietri (the last two towns are known for beautiful ceramics). As you can see, Naples is an outstanding teaching assignment. There is quite a bit to do.

Please feel free to contact me if you require any information not provided in this guide. I look forward to meeting and working with you. Have a safe and enjoyable trip!

Sincerely,

Jessica Sautter
Naples Site Director

Naples Site Office and Personnel Data

Addresses:

Civilian Address:

Site Director: Jessica Sautter
USNAVSUPPACT – Navy College Office
Viale Porto, Box 101
Aereoporto Capodichino
80144 Napoli, Italy

FPO Address (US Domestic Mail):

The University of Oklahoma
Navy College Office
PSC 817, Box 78
FPO, AE 09622-0101

Office Phone Numbers:

- From United States: (011-39) 081-568-6672
- From Europe: (00-39) 081-568-6672
- Within Italy/Naples: 081-568-6672
- From a military/DSN phone (throughout Europe): 626-6672

Email:

apnaples@ou.edu

Site Director Phone:

See pre-travel documents for site director cell/home phone number.

OU Office Hours:

- At Capo: Monday, Tuesday, Thursday, Friday: 08:00-12:30 & 13:30-16:00; Wednesday: 10:00-12:30 & 13:30-16:00
- At Support Site/JFC: Appointments only

Education Services Officer (ESO):

Ernest Poe
Civilian phone: 011-39-081-568-6678
Military/DSN phone: 626-6678

Advanced Programs Site Coordinator:

Abbey Nixon
Phone: (405) 325-0504
Fax: (405) 325-3335

European Contract Support Office:

Mailing Address

The University of Oklahoma
ATTN: (enter name)
CMR 469, General Delivery
APO, AE 09227

Street Address

The University of Oklahoma
Mannheimer Strasse 132
67657 Kaiserslautern, Germany

Contract Support Office Contacts:

- Dr. Peggy Lerner, Director: apeudirector@ou.edu
- Home phone: See pre-travel documents
- Taylor Austin: apeuprograms@ou.edu
- Teri Bonilla: apeuadmin@ou.edu
- Office Phone (from United States): 011-49-631-75007415
- Office Fax (49) 63175007416

Arrivals and Departures

Arrival at Naples (Capodichino) Airport:

Disembarkation:

For all airlines: a bus transports passengers from the plane to the terminal. It is an extremely small airport!

Passport Control:

All passengers must present their passports to the passport control desk immediately upon entering the arrival area. European and non-European passport holders use different lines.

Baggage Claim:

After passing through the passport control desk, you will enter the baggage claim area. This is a very small area with only three carousels. There are monitors to assist you in English. Luggage carts are available, but require a returnable deposit of one euro.

Customs Clearance:

Customs checks are conducted randomly as passengers exit the baggage claim area. Simply walk through the double doors leading to the meeting area of the arrival section.

Being Met at the Airport:

Upon exiting the baggage claim area, the Site Director will meet you. Look for an individual with a red OU ball cap. The arrival terminal meeting point is a relatively small area. Please stay in that immediate area so that you do not get lost.

To Change Money:

Remember to exchange at least \$50 into euro prior to departing America. The money exchange counter may not be open at the airport depending on what time you arrive or if it is a local holiday. You can change money on the base at a much better rate and without paying a service charge. ATMS are also available on and off base.

To Page Someone:

If you cannot locate the Site Director or their designate, ask the information desk for assistance.

Base Access:

Using the documentation provided to the OU travel office, a base access request letter will be generated and sent for approval prior to your arrival in Naples. The Site Director will provide you with a letter signed by the base commanding office that grants your entry to the base and the ability to shop at the exchange and commissary. You must carry this letter and your passport at all times.

By contract, we must have those who are here to teach go through the established procedure for access. These procedures, because of current security needs, necessarily change with or without notice to us. We appreciate your understanding that we are informing and preparing ourselves for your in-processing to the best of our ability. As well, you must be supported with privileges so that health care, legal assistance and other services can be provided in cases of emergency. We are advised to notify the travel and contract support offices, if anyone attempts to opt out of this. We are living in times of very high security concerns and we must follow these guidelines or we will not be in contract compliance.

Departure from Naples Airport**Reaching the Airport:**

Taxi service to the airport can be arranged through the front desk at the hotel. If your flight is not an early departure, you could walk to the airport unaccompanied as it is extremely close. Exit base through the front gate and take a right at the roundabout. Walk straight ahead to the Departures area of the airport (approximately 15 minute walk from Navy Gateway/Capo Inn).

For international flights, arrive at the airport two hours before your flight time. For European flights, arrive one hour before your flight time.

Check-In:

All airlines are located in the Departure area of the airport (Partenza). Check the monitors located immediately inside the door to know at which counter to check in. Be sure to verify the boarding gate prior to leaving the check-in counter.

Primary Lodging: Navy Gateway/Capo Inn (on base)

Location:

Capodichino Airport
Viale Fulco Ruffo di Calabria
80144 Napoli

Mailing Address:

Capo Inn/Navy Gateway
PSC 817, Box 7
FPO, AE 09622-0007

Phone:

- From United States: (011-39) 081-568-5250
- From Europe: (00-39) 081-568-5250
- From within Italy/Naples: 081-568-5250
- From a military/DSN phone: 626-5250

Email:

ngisnaples@eu.navy.mil

Website:

<http://dodlodging.net/>

Typical Room Assignment and Cost per Night:

Single rate: \$75.00 per night (one double bed; twin beds or queen by request only)

Modes of Payment Accepted:

U.S. Cash; Master Card; Visa; Personal Checks.

Amenities:

- Private bathroom facilities (tub, shower, wash basin, and toilet)
- Air Conditioning
- Desk/chair
- Hair dryer
- Mini-refrigerator/kitchenette
- Telephone (commercial/civilian)
- Internet (Wi-Fi)
- Television with AFN and/or CNN
- Radio
- 110 volt and 220 volt electricity

Facilities within the hotel:

- 24-hour desk service
- Elevator
- Safe
- Ice (1st floor)
- Free laundry

Smoking Policy:

No smoking allowed in the rooms, lobby, or lounges.

Distance from Lodging:

Our facilities are within walking distance to base medical clinic, dining, American and Italian bars, the gym and pool, the mini-mart, the chapel, the barbershop/hair salon, and the MWR travel information office.

Policies Regarding Reservations and Room Assignments:

Reservations are made by the Site Director as soon as the term schedule is published. Notify Site Director if you are arriving/departing other than the Monday before class and the Monday after class. Bumping (losing your room to active duty during high base operations) is rare if reservations are made in advance by Site Director. Special requests should be made well in advance.

Policies Regarding Accompanying Persons:

To get on base an official sponsor (with military ID card or TDY orders) must accompany any person without an ID card. Professors traveling with guests are advised to notify the Site Director in advance to initiate base access paperwork for all accompanying persons.

Secondary Lodging: Millennium Gold Hotel (off base)

Location:

Near Naples International Airport and entrance to Base

Mailing Address:

Viale Comandante Maddalena, 192
80144 Napoli (NA)

Phone:

- From United States: 011-39-081-595-5406
- From Europe: (International Access Code) + 39-081-595-5406
- Within Italy/Naples: 081-595-5406

Fax:

+39-081-571-9199

Email:

info@millenniumgoldhotel.it

Website:

<http://www.millenniumgoldhotel.it/>

Electricity in Room:

220 volt

Late Arrival:

Site Director can arrange or contact hotel directly concerning unexpected late arrivals.

Cancelled Reservations:

Please notify the Site Director and/or the hotel if you cannot or decide not to keep your reservations.

Early Check-In:

May not be possible if the hotel is fully booked.

Special Requests

Notify the Site Director as soon as possible concerning any special requests.

Library on Naples Base

Location:

Capodichino: next to Capo Inn/Navy Gateway

Phone:

- Commercial/civilian: 081-568-3666
- Military/DSN: 626-3666

Hours:

- Monday through Friday: 0900 – 1800 (9:00 am – 6:00 pm)
- Saturday and Sunday: Closed

Type of Library:

General reading

Lending Policies and Procedures:

ID card holders and TDY orders. 3-week lending period.

Resources Available:

Resource	Availability
Internet	Wi-Fi
Reference book holdings	Very limited
Periodical holdings	Very limited
CD-ROM holdings	SIRS
ERIC holdings	Available
Video tapes	Limited

Administrative Support

Computer Support:

Computers are available in the library at both Capo and Support Site. In addition, you may use the Site Director's office computers.

Audio Visual Support:

The following items are available:

- Projector (laptop)
- DVD player and TV
- Flip chart stand/paper

Materials and Supplies:

The following items are available from the site director. Please return unused materials and supplies for the use of the next professor since supplies are limited.

- Eraser
- Dry board markers
- Flip chart paper
- Office supplies (limited quantities)

Classroom Facilities

Location:

The classroom is located in building BEQ G 42, which is approximately a two-minute walk from the Capo Inn.

Typical Classroom Assignment:

- Long desks with separate chairs, can fit 2 students per desk. Typically the students prefer the classroom organized in an oval or horseshoe shape to facilitate discussion.
- Maximum student capacity: 20-30 students
- Dry white board
- Furniture may be moved
- A laptop (with DVD player) and projector will be provided

- Be prepared to have all of your teaching files on a flash drive, **there is no internet native to the classroom**
- There is also a transparency projector and a VHS player (although this is outdated technology)

Building Security:

Secure facilities (locked/guarded gates) at Capodichino.

Other Classroom Policies and Procedures:

- Room assignments are coordinated by the Site Director through the ESO.
- Instructor and students are responsible for the condition of the classroom during the class meeting time; any trash producing items brought it, should be removed by the person who brought them.
- In case of an emergency, contact the Site Director or call the NSA emergency number: 081-568-4911. The 24-hour NSA Quarter Deck number is 081-568-5547. For fire/ambulance/police, 911 works on base. For fire/ambulance/police off base, the number is 113.

In Case of an Emergency

Emergency Phone Numbers:

- Ambulance (US Naval Hospital)
- Civilian: 081-568-4911
- Military/DSN: 626-4911
- Civilian police/Emergency: 113
- Military police:
 - Civilian: 081-724-4111/4904
 - Military/DSN: 625-4111/4904

Medical Facilities:

US Naval Hospital Clinic (Capo): Authorized use on a per visit charge. Costs are usually reimbursable through state-side medical insurance.

US Naval Hospital (Support Site): Authorized use on a per visit charge. Costs are usually reimbursable through state-side medical insurance.

US Naval Dental Facilities: Emergency treatment to relieve pain only. Located at the US Naval Hospital, ground floor

- Civilian phone: 081-811-6007
- Military/DSN phone: 629-6007

Using Your Medical Insurance:

In most cases, outpatient visits must be paid in advance and bills submitted to insurance companies for reimbursement. In-patient care is billed directly to the insurance company—no advanced payment is necessary.

Taxi Service

Muto Travel is the only car service that has permission to pick up and drop off passengers on base. The Front desk of the hotel can assist in setting up a pick up and translating.

- Italian Telephone: +39 (339) 161-8395
- Italian Telephone: +39 (081) 758-4751
- E-mail: mutotravel@gmail.com

All taxi cabs will drop you off at the front gate. They can be hailed in front of the airport. All Naples cabs are white with a sign on the roof. You should not take accept rides in any other vehicle. A lot of times, the drivers will haggle prices with you. You can demand that they use the meter.



Alibus

The Alibus is an express bus service that makes three stops: the airport, the train station and the port. It's a great way to reach downtown Naples and only costs 4 euro to ride. The port stop is in walking distance from a number of sites to see in Naples. Galeria Umberto, Castel Nuovo, and the Sam Francesco di Paola to name a few.



Online Resources

Military and Airport Sites:

- U.S. military in Naples official website: <http://www.nsa.naples.navy.mil/>
- Naples International Airport: <http://www.gesac.it/en/index.html>

Tourist Sites:

- MWR: <http://www.mwritt.org/>
- USO: <http://www.uso.it/>
- Island of Capri: <http://www.capri.net/>
- Museums: <http://www.campaniaartecard.it/>
- Pompeii: <http://harpy.uccs.edu/roman/html/pompeiislides.html>
- Mt. Vesuvius: http://volcano.und.nodak.edu/vwdocs/volc_images/img_vesuvius.html

Bella Napoli

Naples has much more to offer than just its unique culture: there is food, fine wine, and exquisite beauty. Napoli is well known for her many historic attractions and breath-taking scenic views from all over the city. Traveling within Napoli is easy, convenient and fast; the locals use public transportation as their main form of getting around every day. Here are just a few images of what you might find during your stay here!

For more information on things to do and places to see during your stay in Naples, please visit the website <http://napoliunplugged.com/>. On there, you can find information on places to eat, the nightlife, shopping, beauty and wellness, the city itself, transportation guides, upcoming events, and things to see and do.

“Visit Naples and Discover Napoli” and everything she has to offer.

Benvenuti a Napoli!