



# EXTENDED CAMPUS

COLLEGE *of* PROFESSIONAL  
*and* CONTINUING STUDIES

## Travel Guide

### Vicenza, Italy



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## Welcome Letter

Dear Professor:

Welcome to Vicenza, the city of Palladio! Situated between Venice and Verona, Vicenza has a rich history and is listed as an UNESCO World Heritage Site thanks to the 23 buildings constructed by 16<sup>th</sup> century architect Andrea Palladio.

The Province of Vicenza is situated in the Veneto Region of Northern Italy. Along with being a major destination for architecture enthusiasts the city is home to the Basilica of Monte Berico. Throughout the year there are many who make the pilgrimage to the basilica to retrace the path to Mary. The basilica is situated atop a large hill overlooking the city of Vicenza. On a clear day it offers a beautiful vantage point to see the entire city.

The base in Vicenza is comprised of 2 bases: Caserma Ederle and Caserma Del Din. Caserma Ederle was established in 1965 when the 62<sup>nd</sup> Engineer Headquarters was relocated from Caserma Passalacqua in Verona. Caserma Del Din was established in 2008 on the former Dal Molin site that was vacated by the Italian air force in 2008. Caserma Del Din is home to most of the 173<sup>rd</sup> Infantry Brigade Combat Team (Airborne).

You will be able to access all necessary service on Caserma Ederle including lodging, commissary, Education Center, health clinic, The Arena (entertainment complex), and The Exchange.

Caserma Ederle is centrally located and is only 3km from the city center. Public transportation is conveniently available throughout the city and it is also pedestrian friendly.

I will be in contact to discuss your transportation to and from the airport along with your lodging reservations.

I look forward to hosting you at our site in Vicenza and hope you have a pleasant journey to Italy.

Sincerely,

*Autumn Paul*

Autumn Paul

Vicenza Site Director

## Vicenza Site Office and Personnel Data

### Email

[apvicenza@ou.edu](mailto:apvicenza@ou.edu)

### Site Director Phone

For emergency use only (home phone):

Within United States	011-39-346-635-5626
Within Europe	0039-346-635-5626
Within Italy	346-635-5626

### Civilian Address:

Caserma Ederle  
Army Education Center BLDG. 126  
Viale Della Pace 193  
36100 Vicenza, Italy

### APO Address (US Domestic Mail):

Army Education Center  
USAG Italy  
ATTN: The University of Oklahoma  
Unit 31401, Box 79  
APO, AE 09630

### Office Phone Numbers

From a commercial/civilian phone:

- Within United States 011-39-0444-71-4849
- Within Europe 0039-0444-71-4849
- Within Italy 0444-71-4849

From a military/DSN phone (throughout Europe): 646-4849

### OU Office Hours

**Wednesday: 0800-1200/1300-1700**

### Education Services Officer (ESO)

David Byrd  
DSN phone: 646-4820

### Advanced Programs Site Coordinator

Chad Manos  
Phone: 405-325-1959  
Fax: 405-325-5709

E-mail: [chaddles@ou.edu](mailto:chaddles@ou.edu)

## **European Contract Support Office**

### **Mailing Address**

The University of Oklahoma  
ATTN: (enter name)  
CMR 469, General Delivery  
APO, AE 09227

### **Street Address**

The University of Oklahoma  
Mannheimer Strasse 132  
67657 Kaiserslautern, Germany

### **Contract Support Office Contacts:**

Dr. Peggy Lerner, Director: [apeudirector@ou.edu](mailto:apeudirector@ou.edu)  
Home phone: Included in travel documents

Ms. Jessica Smith, Assistant Director: [apeuprograms@ou.edu](mailto:apeuprograms@ou.edu)  
Office Phone (from United States) +49-631-7500-7415

# **Arrivals and Departures**

## **Arrival at Venice (Marco Polo) Airport**

### **Disembarkation**

Some planes taxi to the terminal; often a bus transports passengers from the plane to the terminal.

### **Passport Control**

If passports are being checked, all passengers stand in one line. Have your passport ready.

### **Baggage Claim**

Proceed to the Baggage Claim area using the down escalators. If your baggage is lost, there is a lost baggage office near the exit.

### **Customs Clearance**

After claiming your baggage, look for the Exit sign and walk through the sliding doors. The customs agent may stop you if he or she has any questions. It is unlikely for an American to be stopped by an agent.

### **Transportation from Marco Polo Airport provided by Site Director**

You will be met at the airport by the Site Director upon your arrival in Italy. The Site Director will meet you outside of the baggage claim area (holding a small OU sign) and will provide you with transportation to your hotel.

### **Car Rental**

A compact automatic drive rental car will be reserved for you at EuropCar on Aviano Air Base. The Site Director will take you to pick up your rental car upon arrival.

### **To Change Money**

If you have not brought Euro with you and you think that you will need some before you get to the bank in Vicenza, there is a money exchange counter at the airport. I would suggest using a local ATM for a better exchange rate. There is one at the airport and are many around town.

### **To Page Someone**

See the clerk at the Information Booth (“Informazione”) outside of the baggage claim area. Most of the employees at the airport speak English, however, if you start the conversation with “parli inglese (par-li in-gleh-zeh)” they are often much more accommodating. This holds true in town as well.

## Departure from Venice (Marco Polo) Airport

### Return Trip to Marco Polo Airport

The Site Director will assist you with arrangements for your return trip to the airport. Depending on the departure time of your flight, one of the following means of transportation may be used:

- **Rental Car** – Reservation may be changed to return vehicle to Marco Polo Airport
- **Hotel Shuttle** – If the flight leaves early in the morning, it is recommended that you stay the night before in Venice at a hotel with shuttle transportation. The site director can help you find these accommodations.
  - Courtyard Venice Airport Hotel
    - offers an airport shuttle service between 0740-1300 and 1530-2300 daily for Euro 2.50 per person
    - estimated room rate is Euro 150 per night
  - Best Western Titian Inn Hotel Venice Airport
    - offers a complimentary airport shuttle service between 0500-1100 and 1500-2300 (must reserve 24 hours in advance)
    - estimated room rate is Euro 100 per night
- **Site Director** – If time permits, the site director could drop you off at the airport two hours prior to your flight.
- **Train**- Taking the train from Vicenza Train Station to Venice is much easier on departure than arrival. The train is direct with Venice-Mestre being the next to last stop. From there you can take a taxi (estimated €20 per trip) or ATVO bus (€8 per person) to the airport. Train schedules are available online. It usually runs almost every hour. Site director will check for strikes before this arrangement is made.
- **Taxi** – In the rare instance that one of the scenarios above cannot be arranged, a taxi service may be used to transport you to the airport. The Site Director will aid with this arrangement to include approximate cost and payment methods. All means of transportation described here can be reimbursable with prior approval.

### Check-In

All airlines are located on Floor 1 (American 2<sup>nd</sup> floor). You will enter the airport on Floor 0 (American 1<sup>st</sup> floor) and must proceed to Floor 1 using an elevator or escalator. Be sure to verify the boarding gate prior to leaving the check-in counter. Most of the time the Site Director will be able to drop you off at the Departures/Partenze level of the airport.

### Passport Control

After checking in, follow the signs to the departure gates. You must proceed through the customs gate, where your ticket, passport, and carry-on luggage will be checked.

### Airport Arrival

In the event you are at the airport and make it through security in a timely manner please be ensured that there are many shops in the airport that you may find to occupy your time. If you are leaving on an early morning flight – these shops, as well as the restaurants, may not yet be open.

## Primary Lodging: Ederle Inn

- Check-In Time: 1400; Check-Out Time: 1100
- Late Arrival Possible: Yes, Site Director will arrange.
- Room Assignment and cost per night:
  - Single occupancy: \$70
  - Family Suite: \$80
  - Distinguished Visitor Quarters: \$84

### Mailing Address:

Via Aldo Moro, 36100  
Vicenza AO33081

### Phone:

- From US: 011-39-0444-71-8034
- From Europe: 0039-0444-71-8034
- Within Italy: 0444-71-8034

### Modes of Payment:

- MasterCard/Eurocard
- VISA
- EURO Cash

### Amenities in Room Assignment:

- "Sunrise Start" continental breakfast (served daily from 6:30-9:30 a.m.)
- 24-hour reception service in English
- Modem and internet access
- Private bathrooms
- Refrigerators and microwaves
- Ironing boards with irons
- Laundry facilities
- Vending machines
- Television with AFN and satellite access
- DVD players and video rental

Smoking Policy: Smoking is not allowed in the rooms.

Bathroom Facilities in Room Assignment: Private shower, wash basin and toilet

Electricity in Room: 220 volt; plug adapter required for dual voltage appliances; standard European outlets/plugs.

### Distance from Hotel to:

- Education center/OU office 5-minute walk/1-minute drive
- Usual class location 5-minute walk/1-minute drive

- Primary breakfast facility in hotel
- Closest full-service restaurant Outside of base 15-20-minute walk/5-minute drive
- Closest fast-food restaurant on base – 5-minute walk
- Closest grocery store Commissary – 15-minute walk/2-minute drive

## **Secondary Lodging: Hotel Mary**

### **Hotel Information**

- Location: Across the street from the base pedestrian gate
- Check-In Time: 1200; Check-Out Time: 1100
- Late Arrival Possible: Yes
- Rate:
  - Single room w/ single bed: 66 euro
  - Double bed single occupancy: 77 euro

### **Address:**

Viale Camisano, 28  
36100 Vicenza VI

### **Phone:**

- From US: 011-39- 0444 300855
- From Europe: 0039- 0444 300855
- Within Italy: 0444 300855

### **Fax:**

- From US: 011-39- 0444 304638

### **Modes of Payment:**

- Euro
- MasterCard
- VISA

### **Amenities in Typical Room Assignment:**

- private bathroom with shower or bathtub
- hairdryer
- direct dial telephone
- flat screen TV with satellite channels
- free wi-fi and land line
- refrigerator
- digital safe

- air conditioning and heating individually settable from every room

Smoking Policy: Smoking is not permitted in lodging.

Electricity in Room: 220 volt

**Distance from Hotel to:**

- |  |   |
|--|---|
| • Education center/OU office           | 20/25-minute walk/5-minute drive          |
| • Usual class location                 | 20/25-minute walk/5-minute drive          |
| • Primary breakfast facility           | in hotel                                  |
| • Closest full-service restaurant      | 5-minute walk behind hotel                |
| • Closest fast-food restaurant (at PX) | On base: 20/25-minute walk/5-minute drive |

**Alternate Lodging: Hotel Victoria**

**Hotel Information**

- Location: 5-10-minute drive from the main gate
- Check-In Time: 1200; Check-Out Time: 1100
- Late Arrival Possible: Yes
- Rate:
  - Single room w/ single bed: 66 euro
  - Double bed single occupancy: 77 euro

**Address:**

Strada Padana verso Padova, 52  
36100 VI – Italy

**Phone:**

- From US: 011-39- 0444 912299
- From Europe: 0039- 0444 912299
- Within Italy: 0444 912299

**Fax:**

- From US: 011-39- 0444 912570

**Modes of Payment:**

- Euro
- MasterCard
- VISA

**Amenities in Typical Room Assignment:**

- private bathroom with shower or bathtub

- hairdryer
- direct dial telephone
- flat screen TV with satellite channels
- free wi-fi and land line
- refrigerator
- digital safe
- air conditioning
- Smoking Policy: Smoking is not permitted in lodging.

Electricity in Room: 220 volt

**Distance from Hotel to:**

- Education center/OU office 5-10-minute drive
- Usual class location 5-10-minute drive
- Primary breakfast facility in hotel
- Closest full-service restaurant in hotel
- Closest fast-food restaurant Less than 5-minute walk in Palladio Mall next to hotel

**Administrative Support at Vicenza**

**Computer Support**

**Availability:**

- Primary Hotel: Wireless network is accessible throughout the Ederle Inn. When you check in they will provide you with a password.
- Education Center: Wireless network is accessible through a hotspot that will be provided by the Site Director. Classroom is equipped with a whiteboard and a projector. If using a MAC will need an adapter to hook up to the projector.

**Audio-Visual Support**

<b>Equipment</b>	<b>Availability</b>
Overhead Projector?	Yes.
VCR and monitor?	No.
Flip chart stand/paper?	No
Smartboard	Yes
Laptop w/DVD and flash-drive connection	Yes.
Dry-erase whiteboard	Yes.

## Materials and Supplies

When materials and supplies are available, please return unused materials and supplies for the use of the next professor since supplies are limited.

<b>Equipment</b>	<b>Availability</b>
Chalk/eraser	No chalk board
Dry board markers	Provided upon request
Overhead transparencies	No.
Overhead pens	N/A
Flip chart paper	Limited supply
Office supplies (paper, paper clips, staples, etc.)	Limited quantities available through Site Director.
Course materials	Faculty must bring their own texts and course materials.



Please be aware that many of the local gas stations are not open on Sundays or early in the morning. Try to fill the car on Saturday if possible. Also, please note that many restaurants are closed during riposo (rest) which is often from 2:00 p.m. to 5:30 p.m.

## **Additional Information**

### **Tourism**

- Friuli Venezia Giulia region: <https://www.turismofvg.it/>
- Venice & surrounding areas: <http://en.turismovenezia.it/>

## **In Case of Emergency while at Vicenza**

### **Emergency Phone Numbers:**

<b>Service</b>	<b>Phone number</b>
Civilian Police/Emergency	118 from cell or home phone
Military Police	DSN: 634-7626, Civilian: 0444-71-7626

## **Using Your Medical/Dental Insurance**

In most cases, outpatient visits must be paid in advance and bills submitted to insurance companies for reimbursement. In-patient care is billed directly to the insurance company—no advanced payment is necessary.

Below are recommendations for restaurants in Vicenza and day trips from the city.

## **Restaurants in Vicenza**

### **Ai Sette Sante**

Traditional Italian food including good seafood options with a great view of the city

Hours: 10:00am – 3:00pm 6:00pm-12:00am

Address: piazzale della Vittoria, 7, 36100 Vicenza VI

### **La Vecchia Fattoria**

Traditional Italian food (my personal favorite in town)

Hours: Closed Tuesdays 12:00pm-2:30pm 7:00pm-12:00pm

Address: Via Roma, 286, 36040 Torri di Quartesolo VI

### **La Taverna Del Luppolo**

Burgers and sandwiches – has a good craft beer selection

Hours: closed Mondays 6:00pm-1:00am

Address: Via Roma, 236, 36040 Torri di Quartesolo V

### **Me Gusta**

Italian fusion cuisine – great fixed menu lunch

Hours: 12:00pm-2:30pm 7:00pm-11:00pm

Address: Via Roma, 61, 36040 Torri di Quartesolo VI

### **Due Torri**

Traditional Italian cuisine in an authentic family restaurant

Hours: Closed Wednesdays 12:00pm-2:30pm 6:00pm-10:00pm

Address: Via Roma, 39, 36040 Torri di Quartesolo VI

### **Pizzeria Trattoria Bar Sport**

All you can eat menu including sushi, Chinese and Italian dishes **\*\*EURO CASH ONLY\*\***

Hours: 11:30am-3:00pm 5:30pm-10:30pm

Address: Viale della Pace, 265, 36100 Vicenza VI

## **Things to see in Vicenza**

Teatro Olimpico <http://www.teatrolimpicovicenza.it/en/>

Palladian Basilica [https://www.museicivicovicenza.it/it/tbc/basilica\\_palladiana/index.php](https://www.museicivicovicenza.it/it/tbc/basilica_palladiana/index.php)

Villa la Rotonda <http://villalarotonda.it/it/homepage.htm>

Monte Berico <http://www.monteberico.it/>

## Day trips from Vicenza

### Verona

Roughly a 45-minute drive from Vicenza

Tolls: between 4-5 euro

Parking: Via Campo Marzo, 37133 Verona VR (there are other parking options I have just found this one to be less expensive)

Juliet's House and Balcony [https://casadigiulietta.comune.verona.it/nqcontent.cfm?a\\_id=42703](https://casadigiulietta.comune.verona.it/nqcontent.cfm?a_id=42703)

Verona Arena <https://www.arena.it/filarmonico/en>

Tomba di Gulletta [https://museodegliaffreschi.comune.verona.it/nqcontent.cfm?a\\_id=42702](https://museodegliaffreschi.comune.verona.it/nqcontent.cfm?a_id=42702)

The 4 churches <https://www.chieseverona.it/en/visit-info>

Castelvecchio Museum

[https://museodicastelvecchio.comune.verona.it/nqcontent.cfm?a\\_id=42545](https://museodicastelvecchio.comune.verona.it/nqcontent.cfm?a_id=42545)

### Padova

Roughly a 45-minute drive from Vicenza

Tolls: between 4-5 euro

Parking: Via Lviii Fanteria, 1, 35123 Padova PD (there are other parking options I have just found this one to be less expensive)

Padua Cathedral <http://www.diocesipadova.it/wd-annuario-enti/cattedrale/cattedrale-s-maria-assunta-nella-cattedrale/>

The Basilica of St. Anthony <http://www.santantonio.org/it/basilica>

Abbey of Santa Giustina <http://www.abbaziasantagiustina.org/>

Prato della Valle (a beautiful park with historic significance)

<http://www.turismopadova.it/it/pointofinterest/prato-della-valle>

University of Padova Botanical Garden <http://www.ortobotanicopd.it/en/orari>