



The UNIVERSITY of OKLAHOMA

College of Professional and Continuing Studies

Student Name: _____

Date: _____

Revised 04/11/2014

Degree Planning Worksheet Bachelor of Arts in Administrative Leadership

This worksheet is designated to help you plan and track your progress toward your degree. It lists all of the graduation requirements for this degree. For course descriptions please refer to the current undergraduate Catalog.

I. General Education Requirements (15-46 hours) (All courses must be completed with the grade of “D” or higher and one upper division – 3000/4000 level - Gen Ed must be completed)

SUBJECT	GEN ED COURSES	LSTD EQUIVALENCY	HOURS REQUIRED	TRANSFER HOURS	CREDIT EARNED
Symbolic and Oral Communication	English Composition I	LSTD 1113 Interdisciplinary Comp I	3		
	English Composition II	LSTD 1133 Interdisciplinary Comp II	3		
	Math for Critical Thinking	LSTD 1053 Math for Liberal Studies	3		
	Foreign Language (2 courses in same language (6-10 hrs) or 2 years in high school)	Must be taken outside the college	6-10		
Natural Science	Either one 4 hr lab science or two 3 hr CLS courses (as listed to the right)	LSTD 2553 Life Sciences & 1513 Physical Sciences (both courses are required to fulfill lab science component)	6		
	One 3 hr science required	LSTD 2533 Science as a Process	3		
Social Science	American Federal Government	LSTD 1333 Governing Ourselves	3		
	Any social science class	LSTD 1313 What are Social Sciences?	3		
Humanities	Understanding Art Forms	LSTD 3173 Renaissance Art	3		
	U.S. History	LSTD 1153 History of United States	3		
	Western Civilization & Culture	LSTD 3113 Ancient Humanities <u>OR</u> LSTD 3133 Modern Humanities	3		
	Non-Western Culture	LSTD 3193 The Art of the Non-Western World	3		
Senior Capstone	Upper Division Course	Met by degree major requirements (LSTD 4953)	0	0	0

II. Degree Completion Program (39 hours) (all grades must be “C” or higher)

COURSE	TITLE	HOURS REQUIRED	HOURS OF TRANSFER	CREDIT EARNED
LSTD 3003	Interdisciplinary Inquiry	3		
LSAL 3113	Leadership in Organizations	3		
LSAL 3133	Conflict Resolution	3		
LSAL 3153	Ethics in Leadership	3		
LSTD 3953	Study in Depth Prospectus (must be taken before LSTD 4953)	3		
LSAL 3173	Goal Setting and Attainment	3		
LSAL 4123	Quality Initiatives in Organizations	3		
LSAL 4143	Cultural Diversity	3		
LSAL 4163	Non-Profit Management	3		
LSAL	LSAL Major Elective (Any 3000-4000 level course in the major)	3		
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LSTD 4953	Study in Depth (must be done in your last semester, it is a 16 week course and cannot be taken in the summer term)	3		

III. Free electives (0-72 hours) (All grades must be “D” or higher)

COURSE	TITLE	HOURS REQUIRED	HOURS OF TRANSFER	CREDIT EARNED
Free elective hours needed prior to graduation	Any course offered (1000 to 4000 level) that is not a specific requirement for you can be used as a free elective (remedial and activity coursework cannot be used) List of LSAL electives .	0-72		
TOTAL HOURS		120		

Graduation Requirements:	
Minimum 120 total hours	Minimum 60 hours from baccalaureate institution
Minimum 30 hours from the College of Liberal Studies	Minimum 40 hours of upper division coursework
No more than 30 lower division and 30 upper division hours can be waived with advanced standing credit	Minimum Grade Point Average is 2.0

IMPORTANT NOTES:

1. An A.A. or A.S. degree from an accredited Oklahoma institution waives the lower division general education requirements but not your upper division –3000/4000 level -- Gen Ed requirement.
2. Students who began their higher education studies prior to Fall 1990 are required to complete 15 general education hours: English Composition I, English Composition II, U.S. History, American Federal Government, and an Upper Division Gen Ed