



EXTENDED CAMPUS

COLLEGE *of* PROFESSIONAL
and CONTINUING STUDIES

Travel Guide

Spangdahlem, Germany

52d Fighter Wing



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Advanced Programs Welcome Letter

52 FSS/FSDE • Unit 3655, Box 150 • APO AE 09126 • 011-49-6565-61-7555 • apspangdahlem@ou.edu

Dear Professor:

Guten Tag, and *Willkommen* to the Eifel region of Germany! Whether this is your first time to Spangdahlem or you've become a frequent visitor to this charming area near the Mosel River, I hope that this site guide will help make your stay enjoyable.

Spangdahlem Air Force Base is in southwestern Germany near the border of Luxembourg. Over six million visitors come to this region each year to enjoy the history, nature, and scenic views of the area. Trier, the oldest city in Germany, is forty minutes from Spangdahlem. The Mosel River, with its picturesque villages and famous wines, flows nearby. Aside from this guide, additional information regarding local areas of interest is available for you in the Spangdahlem OU field office.

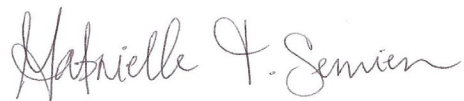
The OU student body at Spangdahlem is comprised of Air Force active duty personnel, family members, and civilian personnel. Spangdahlem Air Force Base is currently the only United States Air Force fighter wing in Germany. Thus, personnel from Spangdahlem are deployed in support of US Air Force operations around the world.

In the following, please find information regarding Spangdahlem and its surrounding areas. The enclosed travel guide is designed to assist you in your travels and ensure that your visit to Spangdahlem is enjoyable and as smooth as possible. The information contained in this travel guide is current as of January 2020, but operating hours, prices and services do change. Please feel free to contact me if you have any questions or additional requests. All contact information for the OU-Spangdahlem office is located within this guide.

Please review this travel guide and the Extended Campus Faculty Guide as soon as possible before your departure so that if you have any questions you can contact me. This information will also be useful to you to reference during your trip.

The students at OU-Spangdahlem and I look forward to your visit and to your class. I thoroughly enjoy living in this area, and it is my hope that you will have a professionally rewarding and personally enjoyable experience during your stay here. Please know that I am here to assist you in any way I can.

Wishing you a wonderful and safe journey!



Gabrielle T. Semien

Spangdahlem Site Director

Spangdahlem Cultural Highlights

Spangdahlem Air Base is a composite wing. It is home to several types of aircraft, such as the F-16 Fighting Falcon, TPS-75, and also provides logistical support for C-17 Globemaster and C-5 Galaxy aircraft. It is home to approximately 4000 active duty and about 210 Department of Defense civilians.

Spangdahlem is in the **Eifel Region** of the State of **Rheinland Pfalz**. “Spang” is an ideal launching ground to visit several major cities in four countries, including Amsterdam, Brussels, Aachen, Cologne, Luxembourg, Metz, Paris and Rotterdam. All of these cities can be reached within a 5-hour drive. Additionally, our proximity to the Frankfurt/Hahn Airport, home of **Ryan Air**, allows visitors to take short, discounted flights to almost all of the major cities of Europe.

Trier, Germany’s oldest city and home to a host of Roman ruins and beautiful cathedrals, is located less one hour’s drive from Spangdahlem. Trier is also the birthplace of **Karl Marx**.

Closer still, the Eifel Region is host to many castles and scenic villages, all within one-hour drive from Spangdahlem. These include **Cochem**, **Bernkastel Kues**, and **Vianden Luxembourg**, the ancestral home of the Duke of Luxembourg.

Beer drinkers will enjoy visiting the nearby town of Bitburg (only 15 kilometers) away. One can take a tour of the **Bitburger Pils Brewery**, which is the largest privately-owned brewery in Germany.

The outdoor enthusiast will enjoy the Eifel region. In addition to the expanses of forest and the vast stretches of farm and grazing land, most of which host walking trails, some of the local attractions include the **Eifel Park Gondorf**, which is a nature preserve and petting zoo, as well as **Lake Stausee**, which is a small lake close to the town of **Bitburg**. The Luxembourgish town of **Echternach**, located a mere forty minutes’ drive from Spangdahlem, also offers a small lake and picnic area, as well as camping grounds nearby.

Spangdahlem is situated very close to the **Mosel River** and the vineyards which enfold the river down its entire length. Visitors to nearby towns such **Piesport** can not only enjoy the breathtaking views of the river but can also purchase the various types of white wines directly from the producers themselves. Be prepared to sample several.

During the summer and early fall, there is usually a festival occurring every week in one of the surrounding villages. Some of the highlights include the **Bitburg Borderfest**, held during the 2nd weekend in July, which includes folk dancing, singers, and musicians from other countries throughout Europe, as well as rides, food and drinks. The **Wein & Strassenfest** (Wine & Street Fest) in **Bernkastel-Kues** is held annually on Labor Day Weekend. Other famous area fests include the **Mandersheid Medieval** fest, the Vianden (Luxembourg) Medieval fest, and the famous **Wittlich Pig Fest**, during which there is lots of drinking eating and consumption of roast pork. All of these fests can easily be reached within a one-hour drive of Spangdahlem.

Spangdahlem Site Office & Personnel Data

Civilian Address

The University of Oklahoma
Gebäude 129, Room 207
54529 Spangdahlem
Flugplatz

APO Address (US Domestic Mail)

The University of Oklahoma 52 FSS/FSDE
Unit 2655, Box 150
APO, AE 09126-5120

Office Phone Numbers

- From United States: 011-49-6565-61-7555
- From Europe: (Long Distance Access #) +49-6565-61-7555
- Within Germany: 06565-61-7555
- Within Spangdahlem: 61-7555
- From a military/DSN phone (throughout Europe): 452-7555

Email

apspangdahlem@ou.edu

Fax

From United States: 01149-6565-942117
Within Germany: 06565-942117

Site Director Phone (For emergency use only)

Home: 06578-9857862
Cell: 0151-5670-1489

OU Office Hours

Monday through Friday: 0800 – 1600 (8:00 am – 4:00 pm); Closed holidays

Education Services Officer (ESO)

Ms. Amanda Jalomo
DSN phone: 452-6335/6063
COMM: (0049) 6565-61-5669

Site Coordinator

Chad Manos
chaddles@ou.edu
Phone: (405) 325-1959
Fax: (405) 325-5709/3335

European Contract Support Office

Mailing Address

The University of Oklahoma ATTN: (enter name)
CMR 469, General Delivery
APO, AE 09227

Street Address

The University of Oklahoma Mannheimer Strasse 132
67657 Kaiserslautern, Germany

Contract Support Office Contacts:

Dr. Peggy Lerner, Director: apeudirector@ou.edu Home phone: Included in travel documents
Jessica Smith, Assistant Director: apeuprograms@ou.edu
Office Phone (from United States) 011-49-631-75007415
From within Germany: 0631-7500-7415
Office Fax (49) 63175007416

4 Weeks Prior to Arrival – Base Entry Pass Information

Base entry passes must be secured for professors to enter the airbase without an escort. To obtain the entry pass, Macci Clement will collect the necessary documents from you and providing those for processing through secure means. **Please Note:** Base entry procedures change frequently according to military needs. Please be prepared to endure some delay in obtaining passes. Professors will be notified accordingly.

Arrivals and Departures:

Arrival at Luxembourg Airport Disembarkation

A bus often transports passengers from the plane to the terminal. Passengers sometimes walk directly from the aircraft to the terminal. Free baggage carts are available. This is a very small and convenient airport. Almost everyone speaks English very well.

Passport Control

Get in the line for Non-European Community passengers; have your passport ready.

Baggage Claim

Baggage Claim is directly after Passport Control.

Customs Clearance

Located next to the baggage claim area. Proceed through the green gate.

Travel to Base

The Site Director will pick you up upon your arrival at the Luxembourg airport. The reception area is directly after Customs. In the unlikely event that you and the person who is meeting you miss each other, please go to the Information desk to see if there is a message for you. If not, please wait there.

To Change Money

There is a money exchange just left of the stairway next to the reception area. However, you should not need to exchange money here; you can wait until you get to Spangdahlem.

Departure from Luxembourg Airport

Travel for Departure

The professor will be dropped off at the airport by the Site Director, who will coordinate departure time based on the need to be at the airport 2-3 hours ahead of plane departure for security checks.

Check-In

Check-in is on the right of the terminal entrances. LuxAir takes care of many carriers' passengers.

Passport Control

Passport control occurs at time of check-in, again to enter the passenger waiting area, and upon boarding the aircraft. Keep your passport handy.

Primary Lodging: Eifel Arms Inn

Eifel Arms Inn
Bldg 520
Spangdahlem AB

Mailing Address

52 SVS/SVML
Unit 3640
APO, AE 09126

Phone

- From United States: 011-49-6565-95-6500
- From Europe: (International Access Code) +49-6565-95-6500
- Within Germany: 06565-61-0500
- Within Spangdahlem: 61-0500
- From a military/DSN phone: 452-0500

Fax

06565-95-0530/0540

Check-in Time

1400 (2:00 pm)

Late Arrival Possible

Yes. After 1800 (6:00 pm), reservations must be secured with a credit card. Notify billeting or the Site Director if you will be arriving after 1800.

Check-out Time

1100 (11:00 am)

Typical Room Cost per night

\$149.00

Modes of Payment

- U.S. Cash
- U.S. Personal Checks
- U.S. Traveler's Checks
- MasterCard/Eurocard
- VISA

Beds in Typical Room Assignment:

One queen size (one or two people)

Amenities in Typical Room Assignment:

- Alarm clock/radio
- Coffee maker

- Desk/chair
- Fan
- Hair dryer (can be borrowed from front desk)
- Mini-bar
- Kitchenette (sink, mini-fridge and microwave)
- Telephone (military)
- Telephone (commercial/civilian)
- Television: local programs
- Toiletries (soap, shampoo, etc.)
- Television: AFN and/or CNN
- Wash/face cloth
- Iron/ironing board (can be borrowed from front desk)

Bathroom Facilities in Typical Room Assignment

Private facilities including sink, toilet and shower.

Electricity in Room

110 and 220 volt. Plug adapter required for dual voltage appliances only if using standard European 220 volt outlet.

Facilities within Eiffel Arms Inn

- Laundry room
- Ice machine
- Soft drink vending machine (front desk)
- Snack vending machine (front desk)
- Purchase of incidentals (front desk)
- Lounge
- 24-hour desk service
- Public civilian telephone
- Military telephone
- ATM machine
- AT&T or MCI phone (accessible from room, get code from front desk)

Smoking Policy

Smoking is not allowed anywhere within the facility.

Distance from Eiffel Arms Inn to:

Education center (Bldg 129)	1/4 mile
OU Office (Bldg 129, room 207)	1/4 mile
Usual class location (Bldg 129, room 217)	1/4 mile

Primary Breakfast Facilities

Moselle Dining Facility	Bldg #147
Eifel Mountain Golf Course	Bldg #58
Closest full-service restaurant (JR Rocker's)	Inside Bowling Alley
Closest fast-food restaurant (Popeye's)	Co-located with Gas station

Policies Regarding Reservations and Room Assignments

Reservations must be made in advance as early as possible by the Site Director. “Bumping” DOES occur, but if it does accommodations will be made at a local hotel. Special requests should be made as far in advance as possible (at least one month) through the Site Director.

Policies Regarding Accompanying Person

Spouses and children may not stay in billeting with the faculty teaching. If accompanied by relatives and companions, alternate accommodations must be arranged.

Late Arrival or Change of Lodging

Please notify the Site Director or the front desk as soon as possible of a late arrival or changes in lodging requirements. If the reservation is not secured with a credit card, it will be released after 1800. Early check-in (before 1400) is discouraged to allow time for room cleaning.

Alternate Lodging

Our primary alternate lodging facility is the Waldorf Eifel Hotel in Gondorf, which is 6 kilometers from the base. Single rooms typically cost 53 Euro, which includes breakfast. More information concerning this hotel can be found at www.waldhaus-eifel.de/. Select “ENG” in the green area at the top right of the website for the English language version of the site.

Classroom Facilities and Administrative Support

Spangdahlem Classroom Facilities Spangdahlem Education Center

The main education center as well as the two colleges (UMGC & Embry Riddle Aeronautical University), are all co-located in building 129. This building is a short 5 to 10-minute walk from Lodging.

Primary Classroom Site

The primary classroom is in building 129, room 217, in the Education Center, approximately 1/4 mile away from lodging (the primary lodging facility). Education Center policies and the limitations of space in the building do not allow desks to be moved at all to accommodate circle seat formations, for instance. If any special seating arrangements are required, the professor should notify the Site Director as soon as possible to see if it is possible to arrange an alternate location. This is not guaranteed, but I will try my best.

Typical Room Assignment

- **Seating:** The classroom sits approximately 20 students comfortably. Students sit in rows at tables that we accommodate 2 students each. Professors with special classroom seating needs, such as space for forming discussion circles and exercises, should make this need known well in advance.
- **Resources:** The resources available in the classroom includes a computer. An “In-Focus” projector that projects media screen images as well as computer images onto a large white screen, as well as a white board. There is also a large screen television and VCR available, though it is not used regularly.
- **Heating and Air Conditioning:** There is no air conditioning in the room, but heating is available. A fan is available upon request.

Building Security

The building is opened and secured by the building monitor.

Classroom Policies and Procedures

To further respect the rules of the Education Center, students should take anything they bring along that produces trash back out with them. The mornings after class meetings, the Site Director will check the room and clean as needed. Please remind students that no trash is to be left in the room at night, so that we can continue to use the room and allow food and drinks during class sessions.

Computer Support

A computer with multimedia capabilities is available in the classroom. The computer has internet access, but is monitored by the base Local Access Network (LAN). This means that flash drives or other media cannot be used on this computer.

Audio/Visual Support

The resources available in the classroom include:

- Computer
- Multimedia component setup
- VCR (available upon request)
- DVD (part of computer)
- An “In-Focus” projector
- Large screen television (available upon request)
- “Smart Board”

Internet Access

Internet access is also available via wireless internet and cat-5 cable in the lodging building. Base Lodging also has a business center with computer terminals which is open 24 hours a day for patrons.

Free internet access is available at the following locations: The Eifel Lanes Bowling Facility (building 307), the lobby of the E-Club Complex, which is located next to the lodging complex, the base library, which is essentially across the street from the Education Center and at “Kuhl Beans” coffee shop, which is located in the “Willkommen Center,” (building 48). Access is available during operating hours.

Internet access is available at the Education Center’s computer lab. The service is provided by UMGC. The computer lab is currently open M-F 0830-1630. Evening hours are M, W, F from 1630-2030. Hours are subject to change based upon UMUC staffing. The computer lab is located in building 129, on the third floor. Patrons must provide their own printing paper. **Only system administrators can download files** on these computers. The computer lab is monitored.

Other Information

Driving Directions: Lodging and Classroom

Professors will park at Lodging, building 520. To get to the Education Center, drive up to the traffic circle at the airplane monument, and take the second exit right. This road is Arnold Blvd. At the next intersection, take a left onto Smith. You will then take the next immediate right (across from the base chapel.) which is Mather Blvd. The classroom is in building 129, in room 217,

which is directly across from the Moselle Dining Facility. Guests and students usually park in that lot. Those staying at our other lodging and off-base locations will receive specific directions from the Site Director.

Rental Car Information

Cars will be rented from Auto Heinz rental car, located off base in Spangdahlem. A typical economy, gasoline powered car will cost approximately 220 Euro for a week’s rental. Automatic transmission cars must be requested, as standards are the norm here in Germany, but are usually available with enough notice. Though the Site Director typically makes reservations on behalf of the instructor, Auto Heinz can be reached at 0049-6565-4388.

Note: Visiting professors are **not** authorized to purchase gasoline at military facilities, per US Customs regulations. Please note that professors should fuel their cars off base at the nearest local gas station and save the receipt. The OU travel reimbursement office will refund the cost of the amount of fuel consumed for course-related driving.

See **Extended Campus Faculty Guide, page 17 for more information regarding rental car insurance policies.** <https://pacs.ou.edu/about/ou-north-america-and-europe/faculty-staff-resources/>.

Walking Option

Walking to the classroom during the fair-weather months is an option if staying on base.

In Case of Emergency while at Spangdahlem

Emergency Phone Numbers

Service	Phone Number
Ambulance	Military: (DSN phones) 911 Civilian: 110
Emergency Room	Marienhause Klinikum Eifel Bitburg located at Krankenhausstrasse 1 54634 Bitburg For more information: * Call -- 06561640 * Visit -- www.krankenhaus-bitburg.de and click on American flag for English language information * Locate a Web map -- www.google.de/maps?hl=de&safe=active&q=krankenhaus
Fire	Military: 112 Civilian: 06565-4112
Civilian Police/Emergency	114
Military Police	DSN: 452-6666 Civilian: 0656-61-6666

Medical Facilities

Appointment desk (DSN): 452-8333

Dental Facilities

Spangdahlem Dental DSN: 452-8193

Emergencies: 06565-95-8333

Using Your Medical/Dental Insurance

In most cases, outpatient visits must be paid in advance and bills submitted to insurance companies for reimbursement. In-patient care is billed directly to the insurance company—no advanced payment is necessary.

Spangdahlem Libraries

Phone

(DSN) 452-6203

Hours

Monday through Friday: 1000 – 1800 (10:00 am – 6:00 pm)

Saturday: 1000 – 1600 (10:00 am – 4:00 pm)

***Closed Sundays, American Holidays, Family Days*

Type of Library

Public

Lending Policies and Procedures

ID card holders only

Available Resources

Resource	Availability
Circulating book holdings	14,000
Electronic Devices	6 Kindle Fire devices, 4 Kindle Touch devices
Online Databases	16
Magazine Subscriptions	30
Newspaper Subscriptions	1
DVDs	7500
Other resources	Free Internet (Wi-Fi)

Resources

- Spangdahlem Military <http://www.spangdahlem.af.mil/>
- Luxembourg Airport <http://www.lux-airport.lu/>
- Mosel River Area <http://www.mosellandtouristik.de/en/>
- Mosel River Map http://www.tompgalvin.com/places/de/rheinland_pfalz/mosel.htm
- City of Trier, Germany http://www.tompgalvin.com/places/de/rheinland_pfalz/trier.htm
- Tourism Information <http://www.ricksteves.com/plan/destinations/germany/mosel.htm>
- Regional Tourism http://www.germany-tourism.de/e/dest_states_rlp_e.html