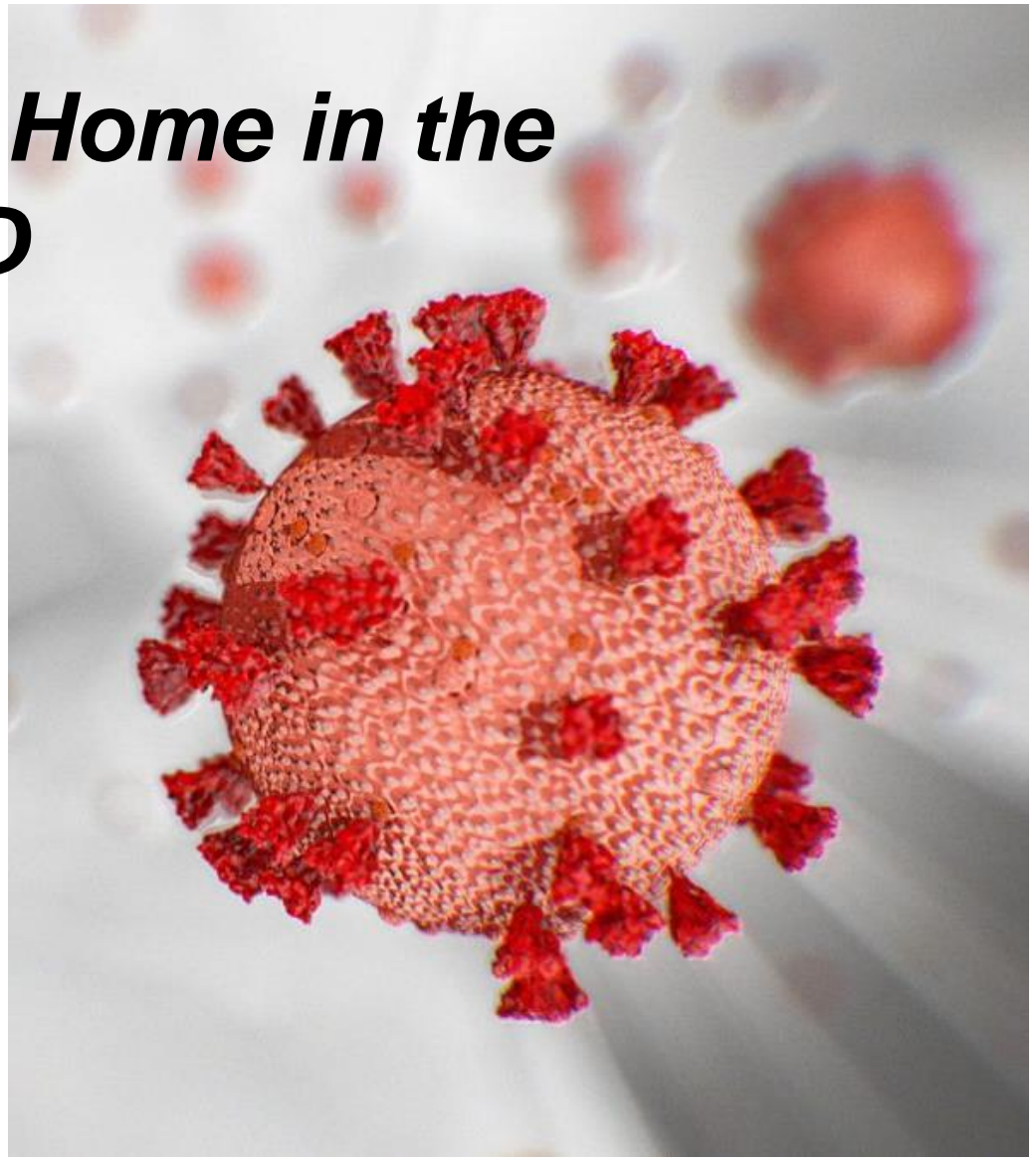


# ***Working from Home in the Time of COVID***

Best Practices,  
Accountability &  
Cyber Security





# Pre-COVID



- ADA Requests
- Alternate Work Locations
- Alternate Work Schedules
- Flexible Arrangements
- Ad hoc v. Formal

# *Continue Best Practices*



ADA INTERACTIVE  
PROCESS



CDC GUIDELINES

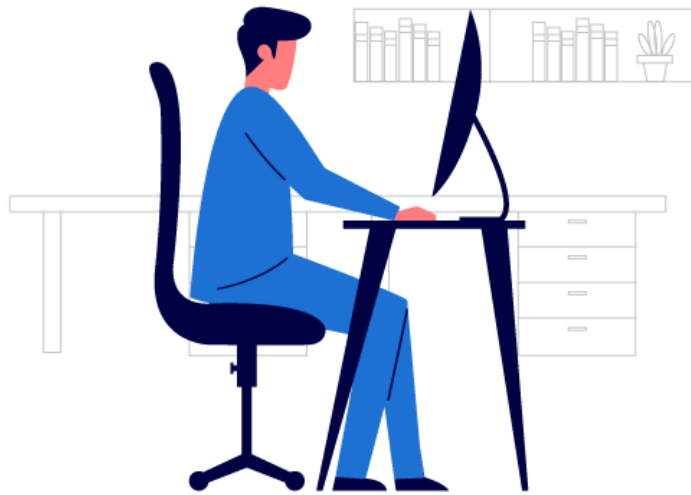


DOCUMENTATION  
OF REQUEST



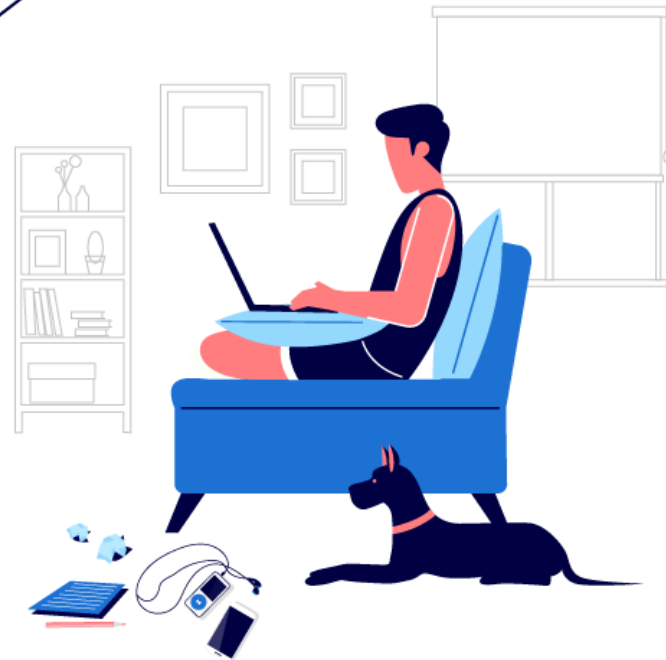
REVIEW OF LOCAL  
EMPLOYMENT  
LAWS

WORK FROM OFFICE



VS

WORK FROM HOME



WebEngage



HUMAN RESOURCES



**"What if, and I know this sounds kooky,  
we communicated with the employees."**

# *Four Functions of a Leader*



COMMUNICATE



MAKE DECISIONS



DEVELOP AND COACH  
YOUR TEAM



CREATE AN  
ENVIRONMENT OF TRUST  
AND INCLUSIVENESS

# ***Ensuring Better Productivity***

- Talk to your team member
- Strategize on business needs and deadlines
- Discuss resource needs and fulfill requests where warranted
- Ensure open and regular communication
- Provide accountability and feedback





WE'RE HAVING A MEETING TO DISCUSS EMPLOYEE RETENTION.



www.dilbert.com scottadams@aol.com

TELL THEM THAT EMPLOYEES QUIT BECAUSE THERE ARE TOO MANY USELESS MEETINGS.



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WE WON'T BE GETTING INTO REASONS AT THE FIRST MEETING.



# Challenges



# ***Cyber Security Challenges***



Technical Challenges



Non-Technical Challenges

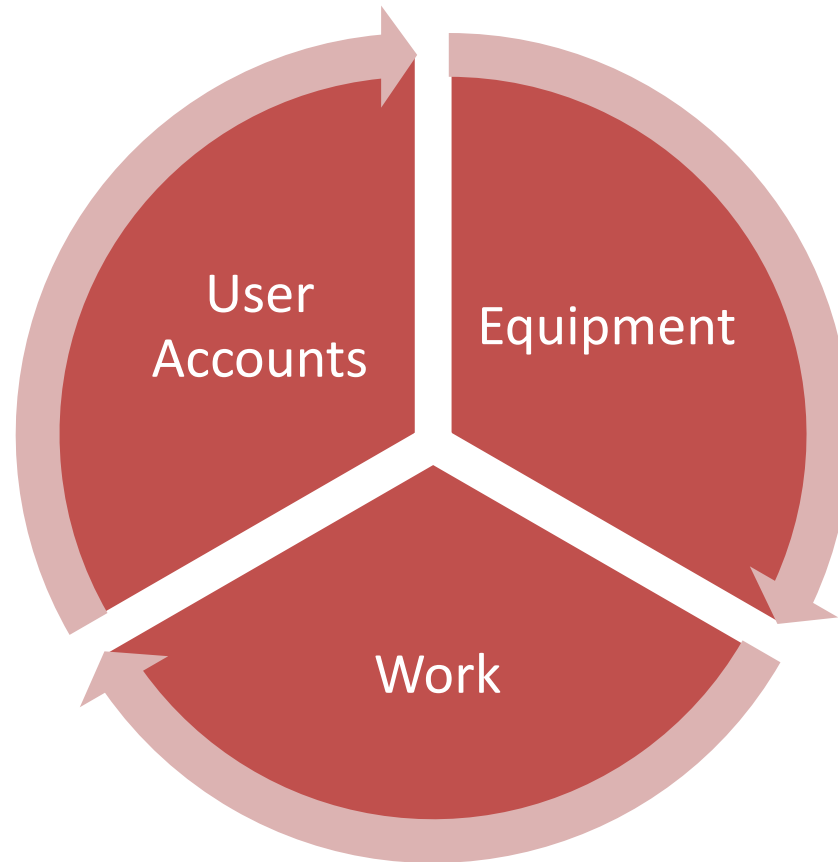


Recent Attacks

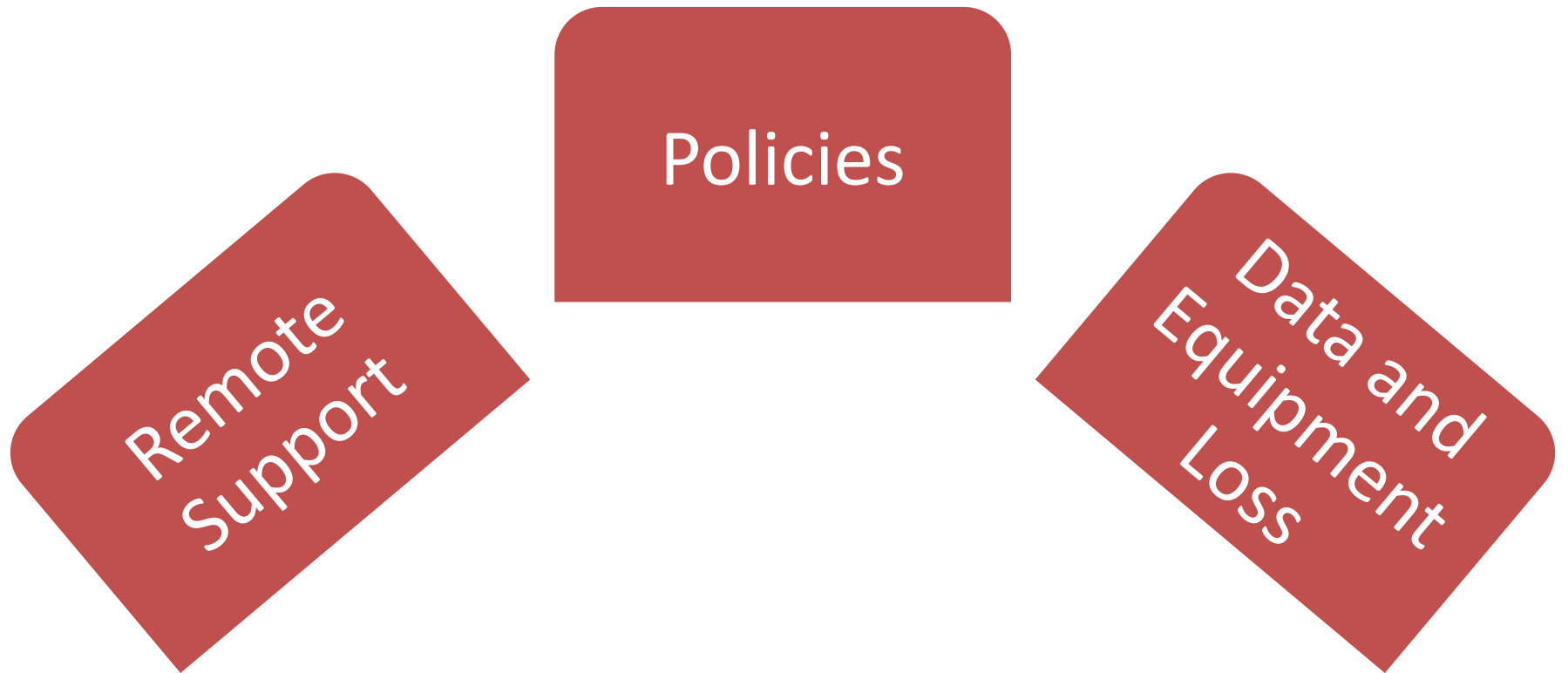


Frequent Questions

# *Technical Challenges*



# ***Non-Technical Challenges***



# ***Recent Attacks***



# *Frequent Questions*



Zoom

Email  
Security



MFA

# *Opportunities*

- Refocus
  - Are you promoting employee benefits/opportunities that you have?
  - Are you leveraging your currently licensed technology to the fullest?
- Reimagine
  - Are your leave programs serving your employee's needs?
  - Do you really need on-site workers?
  - Would this provide an opportunity for a more diverse workforce?





