HR5453-493: Ethical Issues in Human Relations Counseling

Course Description:
Counselors and other professionals need to operate under personal and professional codes of ethics. However, these guidelines leave many questions unanswered as there is no single "right" answer that exists for many ethical dilemmas. It is critical to develop an understanding of ethics and ethical reasoning, and to know current professional, ethical, and legal issues that confront counselors in a variety of settings.

Course Dates:
January 2 – April 30, 2020
Last day to enroll or drop without penalty: December 4, 2019

Site Director:
This is a three-credit hour online course. Please see your local Site Director or email our online site coordinator at aponline@ou.edu

Professor Contact Information:
Course Professor: Carrie McClain, MHR, LPC
Mailing Address: University of Oklahoma
601 Elm Ave, Room 730
Norman, OK 73019
Telephone Number: (405) 325-1756
Fax Number: (405)325-4402
Email Address: Carrie.c@ou.edu
Virtual Office Hours: Contact professor for this information.
Professor availability: The professor will be available via email to students during the above listed Virtual Office Hours and other methods by arrangement.

Textbook(s) and Instructional Materials:
Student materials are available at the OU Bookstore Website at https://ou.textbookx.com/institutional/index.php. There is no longer a physical bookstore, the store will remain, but textbooks will not be stocked. The website has book selling, renting, buying, returning, and order tracking capabilities. If you need help with an order, or if you have any questions contact the toll-free phone at 1-(855)-790-6637, agents are available from 9a – 5p (EST) Monday – Friday. For more information or questions about textbooks, feel free to contact apsyllabi@ou.edu. Text prices are available online

3. Materials posted on the OU Canvas learning management system: Access Canvas at https://canvas.ou.edu, enter your OU NetID and password, and select course to access material. If
you require assistance with Canvas, please click on the Help icon. You can search the Canvas guides, chat with Canvas support, or contact OU IT.

OU Email:
All official correspondence from instructors will be sent only to students’ ou.edu address.

Online Orientation:
The College of Arts and Sciences offers an online orientation for students who are enrolled in online or blended courses. The purpose of the orientation is to ensure that students are well prepared both technically and practically to take online courses. The orientation can be found on their website at: http://www.ou.edu/content/cas/online/student-online-orientation.html

The College of Arts and Sciences Online and Academic Technology Services office is here to assist you with any questions, problems, or concerns you may have. For assistance visit their website at http://www.ou.edu/content/cas/online/student-information.html or contact them by telephone at: (405) 325-5854 or email: casonline@ou.edu

Course Objectives:
A main objective of this course is to challenge you to formulate your own position on ethical issues and to develop your ability to think critically and creatively about cases, and to help you articulate how you might deal with ethical issues involved in specific case vignettes. This course will also familiarize you with feminist, multicultural and social justice perspectives on ethics, and to examine ethical and professional issues related to these perspectives.

Course Outline:
This course will be comprised of readings, discussion boards, web-based activities, and written assignments. Specific assignments, due dates, and guidelines will be posted on the class Canvas site in detail.

Assignments, Grading, and Due Dates:

The Kidder Text: What is Ethics and why should we study it?
Using the Kidder text, we will explore why ethics is important, different paradigms of ethics, and how to resolve ethical dilemmas. This text will be read first, and the activities for this part of the course will be discussion boards.

Pope/Vasquez text
Using this text, we will study ethics in the helping professions. Activities will include discussions about the text and web-based videos.

Case Studies (Due May 7, 2020)
Case studies are available on Canvas, and your will write answers to a series of short answer question.

Final paper (Due by April 30, 2020):
The final paper will be a chance to bring together everything that you have learned and apply it to your life. Specific instructions and a grading rubric will be provided for each paper.

Grading:
This is a letter-graded course: A, B, C, D, or F.

Notice: Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.
Policy for Late Work:
Please contact the professor regarding his/her policy for late work.

Attendance Policy:
In addition to interaction via Canvas and email contact, students are required to contact the instructor via email or telephone before the beginning of the course term for an initial briefing. Although physical class meetings are not part of this course, participation in all interactive, learning activities is required.

Student assignments and student/instructor communications will be conducted via Canvas, although students may contact the instructor via telephone, postal mail, email, or fax as needed.

Incomplete Grade Policy:
A grade of “I” is not automatically assigned, but rather must be requested by the student by submitting to the instructor a “Petition for and Work to Remove an Incompleted Grade” form. An “I” can never be used in lieu of an “F” nor can an “I” be assigned because of excessive failure to participate in class activities.

Technical Support Information:
If you experience technical problems, contact Information Technology by visiting their website at: http://webapps.ou.edu/it/ or contacting them by telephone at: (405) 325-HELP (4357).
POLICIES AND NOTICES

Attendance/Grade Policy

Note: Attendance/absences do not apply to online courses. However, participation in all course activities is extremely important to student success in online courses.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. It is the policy of the University to excuse absences of students that result from religious observances and to provide without penalty for the rescheduling of examinations and additional required class work that may fall on religious holidays. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy. Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Integrity and Student Conduct

Academic integrity means honesty and responsibility in scholarship. Academic assignments exist to help students learn; grades exist to show how fully this goal is attained. Therefore all work and all grades should result from the student's own understanding and effort.

Academic misconduct is any act which improperly affects the evaluation of a student’s academic performance or achievement. Misconduct occurs when the student either knows or reasonably should know that the act constitutes misconduct. Academic misconduct includes: cheating and using unauthorized materials on examinations and other assignments; improper collaboration, submitting the same assignment for different classes (self-plagiarism); fabrication, forgery, alteration of documents, lying, etc…in order to obtain an academic advantage; assisting others in academic misconduct; attempting to commit academic misconduct; destruction of property, hacking, etc…; intimidation and interference with integrity process; and plagiarism. All students should review the Student’s Guide to Academic Integrity at http://integrity.ou.edu/students_guide.html

Students and faculty each have responsibility for maintaining an appropriate learning environment. All students should review policies regarding student conduct at http://studentconduct.ou.edu/

Accommodation Statement

The University of Oklahoma is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your local OU Site Director.

Adjustment for Pregnancy/Childbirth-Related Issues

Should you need modifications or adjustments to your course requirements because of documented pregnancy-related or childbirth-related issues, please contact me as soon as possible to discuss. Generally, modifications will be made where medically necessary and similar in scope to accommodations based on temporary disability. Please see http://www.ou.edu/content/eoo/faqs/pregnancy-faqs.html
Title IX Resources

For any concerns regarding gender-based discrimination, sexual harassment, sexual misconduct, stalking, or intimate partner violence, the University offers a variety of resources, including advocates on-call 24/7, counseling services, mutual no-contact orders, scheduling adjustments, and disciplinary sanctions against the perpetrator. Please contact the Sexual Misconduct Office at smo@ou.edu or (405) 325-2215 (8-5), or the Sexual Assault Response Team at (405) 615-0013 (24/7) to report an incident. To learn more about Title IX, please visit the Institutional Equity Office’s website at http://www.ou.edu/content/eeo.html

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course.

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: http://www.goou.ou.edu/
INSTRUCTOR VITA

Carrie McClain, MHR, LPC

Education

• 2011 B.A. in Human Relations, University of Oklahoma
• 2014 M.H. R, University of Oklahoma

Current Positions

• Adjunct Professor of Human Relations
• Licensed Professional Counselor in Oklahoma

Frequently Taught Courses

• HR 5493 Assessment and Evaluation in Human Relations
• HR 5403 Psycho-Social Development in Human Relations
• HR 5453 Ethical Issues in HR Counseling

Major Areas of Teaching and Research Interest

• Cultural Humility in Counseling

Representative Publications and Presentations

• McClain, C. Truong, T., Williams, V., “A Conversation about Cultural Humility as a Foundation for Improving Diversity and Inclusion” presented at the Physician Assistant’s Diversity Inclusion Forum, November 3, 2016, OU Health Sciences Center, Oklahoma City, OK.

Major Professional Affiliations

American Counseling Association