



The **UNIVERSITY of OKLAHOMA**
College of Professional and Continuing Studies



Travel Guide
Vilseck, Germany
2020

TABLE OF CONTENTS

WELCOME & CONTACT INFORMATION

Advanced Programs Welcome Letter	3
Vilseck Site Offices and Personnel Data	4
European Contract Support Office and Personnel Data	5

TRANSPORTATION & LODGING

Arrival at Nürnberg Airport	6
Options for Transportation To/From Vilseck	7
Departure from Nürnberg Airport	8
Primary Lodging: Gasthof Roter Hahn	9
Secondary Lodging: Kristall Inn	10
Nürnberg Airport Lodging: Mövenpick Hotel	11

POST ACCESS & FACILITIES

Military Installation Access.....	12
Administrative Support at Vilseck.....	13
Rose Barracks Education Center & Classroom Facilities	14

RESOURCES

In Case of Emergency at Vilseck	15
Additional Resources	16

WELCOME LETTER

Dear University of Oklahoma Professor,

Willkommen in Deutschland! The students and I are very excited to welcome you to Vilseck for your upcoming course in the Master of Arts in International Relations or Master of Human Relations program.

Vilseck is located in Bavaria, the largest German state. Bavaria is comprised of 27,200 square miles of land and has approximately 12.9 million inhabitants. This region includes the well-known cities of Munich, Nürnberg, Würzburg, Bamberg, and Regensburg, which are easily accessible by train or car.

Rose Barracks in Vilseck is home to the 2D Cavalry Regiment Dragoons, the longest continuously-serving Regiment in the U.S. Army. Organized as a Cavalry unit in the nineteenth century, today's Dragoons have replaced horses with armored fighting vehicles called Strykers. Their unit motto remains *Toujours Prêt – Always Ready*.

The 7th Army Training Command, the U.S. Army's largest overseas training command, is located on nearby Tower Barracks in Grafenwöhr. With its combat maneuver and simulation centers, live-fire ranges, and classrooms, the Joint Multinational Training Command ensures U.S., NATO, and partner-nations' global mission readiness.

Please review this Travel Guide to learn more about the region and your visit here. Included is information on transportation, lodging, rental cars, post access, and classroom facilities. I will provide you with maps and area information upon arrival. Please let me know if you have any questions or needs.

Additionally, please let me know if you would like to present an OU Public Service Seminar during your visit. We feel fortunate to have your expertise in our area and would certainly be appreciative of a lunchtime lecture or similar presentation. Thank you for your consideration.

Bis bald – See you soon!

Sincerely,



Rachel Draper
Bavaria Area Site Director
Vilseck – Grafenwöhr - Hohenfels
Unit 28038, APO, AE 09112
Phone: 011-49-9662-83-2069
apVilseck@ou.edu

VILSECK SITE OFFICES AND PERSONNEL DATA

Bavaria Area Site Director: Rachel Draper apvilseck@ou.edu 011-49-9662-83-2069	Education Services Officer: Susan Sine (Acting ESO) Susan.a.sine.civ@mail.mil 011-49-9662-83-2626
APO Address: Rose Barracks Education Center The University of Oklahoma Unit 28038 APO, AE 09113	Civilian Address: Rose Barracks Education Center University of Oklahoma Sudlager Sorghof Geb. 223 Vilseck, Germany 92249

Vilseck Office Phone Numbers:

From United States: 011-49-9662-83-2069
From Europe: 00-49-9662-83-2069
From Germany: 09662-83-2069
From Military/DSN Phone: 47-2069

University of Oklahoma Office Hours:

Vilseck, Germany: Rose Barracks Education Center

- 0830-1630: Monday, Tuesday, Thursday, Friday

Grafenwöhr, Germany: Tower Barracks Education Center

- 0830-1630: Wednesday

Hohenfels, Germany: Hohenfels Education Center

- 0930-1530: Third Tuesdays or by appointment

EUROPEAN CONTRACT SUPPORT OFFICE AND PERSONNEL DATA

Director, OU Europe:

Dr. Peggy Lerner

apeudirector@ou.edu

Office Manager, OU Europe:

Jessica Smith

apeuadmin@ou.edu

Assistant Director, OU Europe:

Jessica Smith

apeuprograms@ou.edu

AP Site Coordinator:

Chad Manos

chaddles@ou.edu

Mailing Address:

The University of Oklahoma

ATTN: (enter name)

CMR 469, General Delivery

APO, AE 09227

Street Address:

The University of Oklahoma

ATTN: (enter name)

Mannheimer Strasse 132

67657 Kaiserslautern, Germany

Contract Support Office Phone Numbers:

From United States: 011-49-631-7500-7415

From Europe: 00-49-631-7500-7415

From Germany: 0631-7500-7415

ARRIVAL AT NÜRNBERG AIRPORT

Passport Control

If you are traveling from another country, you must first go through *Paßkontrolle*/Passport Control. You'll need to get in the correct line for *NON-European Community* passengers and have your passport ready for inspection.

Baggage Claim

Continue to follow the signs for *Baggage Claim*. An information board lists the arriving flights and the number of the associated baggage carousel.

Customs Clearance

After claiming your baggage, look for the *Ausgang*/Exit and *Zoll*/Customs signs. The Customs Clearance area has two lanes: Red and Green. Walk through the Green area unless you have something to declare.

To Change Money

Currency in Germany is the Euro (€). If you need Euro before you get to a bank in Vilseck, ATMs are labeled *Geldautomat* and accept common debit cards. At the Airport, *Geldautomats* are located next to the Post Office, between Departure 1 and 2, as well as in the Arrivals area.

On post, you can use your debit card at the Community Bank without transaction fees (most other banks will charge \$2 or more per transaction). You are able to get American Dollars or Euro out of most ATMs on-post in Germany. The *Geldautomat* off-post will charge an average of \$8 for American Dollar transactions, but you can get Euro for no extra transaction fee. You will want to prepare if you go shopping off-post, as some small German stores or restaurants **do not** accept credit cards. You will find **some** accept MasterCard or Visa.

Rental Car

According to OU procedures, I will book a compact car with manual transmission for use during your stay, unless you request an automatic. Please note that professors are not authorized to purchase fuel on post. Fuel must be purchased locally, off-post. You are authorized to receive reimbursement for gas in conjunction with your teaching-related mileage in the area. Most cars will come equipped with a GPS navigation system that can be set to English.

See Extended Campus Faculty guide, page 17 for more information regarding rental car insurance policies. <http://pacs.ou.edu/about/ou-north/america-and-europe/faculty-staff-resources>

OPTIONS FOR TRANSPORTATION TO/FROM VILSECK

Agenda

The Nürnberg Airport is 60 miles from Vilseck, which is usually a one-hour drive. Our meeting time, location, and agenda will depend on your transportation decision.

Please inform the Site Director of your preferences. Thank you!

Self-pick-up: Pick up the rental car from Nürnberg Airport on Monday upon arrival and drive to Vilseck using GPS and/or directions supplied by Site Director. Meet Site Director in Vilseck for in-processing. Drive to Nürnberg Airport on Sunday after class and drop off the car. Stay Sunday night in the Mövenpick Hotel adjacent to the Nürnberg Airport. Or, drive to the Airport Monday morning, if staying Sunday night in Vilseck. (This option requires approval by contacting Macci Clement, Travel Coordinator.)

Guided self- pick-up: Meet Site Director at the Nürnberg Airport on Monday. Pick up rental car from Nürnberg Airport and follow Site Director to Vilseck. Drive to Nürnberg Airport on Sunday after class and drop off the car. Stay Sunday night in Mövenpick Hotel adjacent to the Nürnberg Airport. Or, drive to the Airport Monday morning, if staying Sunday night in Vilseck. (This option requires approval by contacting Macci Clement, Travel Coordinator.)

On-post pick-up: Meet Site Director at the Nürnberg Airport on Monday and drive with the Site Director, in her vehicle, to Vilseck. Pick up rental car in Vilseck. Drop off car in Vilseck Monday the day after class, and drive with the Site Director, in her vehicle, to the Nürnberg Airport.

On-post pick-up alternate: Meet Site Director at the Nürnberg Airport on Monday and drive with the Site Director, in her vehicle, to Vilseck. Pick up car in Vilseck. Drop off car in Vilseck on Sunday after class. Take the train from Vilseck to Nürnberg. The train ride is approximately one hour, and once you reach the main Nürnberg terminal, you take the U2 subway line to connect directly with the Nuremberg Airport. Site Director will help you purchase your train ticket if you prefer this option.

The accommodations and rental car arrangements described above have been proposed based on OU Extended Campus policy and local conditions to provide you the most comfortable visit to our area. Access and security issues, driving conditions, and on-site needs were taken into consideration to the best of our ability. Should you require or prefer other arrangements, please contact us and the Travel Coordinator. Exceptions to these arrangements will require additional approval.

On your last night, you can choose to stay at your hotel in Vilseck or at the Mövenpick Hotel in Nürnberg, which is directly across from the Nürnberg Airport. If you choose the Mövenpick Hotel, I will need your OU travel card information to reserve the room. If you prefer to book the room yourself, the contact number for the hotel is: 0 0 49-00-800-1121-1200. The website for the Mövenpick Hotel is <https://www.movenpick.com/de/Europe/Germany/nuernberg/hotel-nuernberg/overview/>

DEPARTURE FROM NÜRNBERG AIRPORT

Check-In

Information boards posted in the Departure Hall indicate the counter numbers for each airline. US carriers may conduct a security interview with each passenger before taking luggage and issuing a boarding card. Have your ticket and passport ready.

Passport Control

Follow the signs to the Departure Gate, *Abflug 1* or *Abflug 2*, noted on your boarding card. If you check in before a gate is assigned, refer to the departure boards in the Departure Hall. Unless you are traveling to another destination in Germany, you will go through *Paßkontrolle*/Passport Control, so have your passport and ticket ready for inspection

PRIMARY LODGING: GASTHOF ROTER HAHN



Location (Off post Vilseck):

Gasthof Roter Hahn
Marktplatz 35
92249 Vilseck (Schlicht), Germany

Contact:

From United States: 011-49-9662-8124

From Europe: 00-49-9662-8124

Within Germany: 09662-8124

Markus-precht@web.de

<http://www.gasthof-roterhahn.de/eng/index.php>

Hotel Information:

Check-in time is 1400 (2:00 pm)

Each room is equipped with a private shower/bathroom. There is a public telephone in the hall. Free parking is available in the inner court.

- Single bed
- Desk/chair
- Phone/radio/television
- Alarm Clock
- Iron/Ironing Board
- Smoking allowed throughout facility

Payment via Euros or Credit Card:

Internet: **Included**

Single room per person without breakfast: **€40.00**

Single room per person **with** breakfast: **€45.00**

Double room per person without breakfast: **€35.00**

Double room per person **with** breakfast: **€40.00**

Reservation/Room assignment policies:

Reservations can be made 10 days prior to arrival.

Policies regarding accompanying persons:

This is a private hotel; military policies don't apply. All categories of accompanying persons may stay at this hotel

SECONDARY LODGING: KRISTALL INN



Location: (On-Post Vilseck)

Kristall Inn
Building 275, 54th Engineer St.
Rose Barracks (Vilseck), Germany 09112

Contact:

From United States: 011-49-9662-44-1104 From
Europe: 00-49-9662-44-1104
Within Germany: 09662-44-1104
[https://grafenwoehr.armymwr.com/programs
/army-lodging-Vilseck](https://grafenwoehr.armymwr.com/programs/army-lodging-Vilseck)

Hotel Information

Check-in time is 1400 (2:00 pm)

Each room is equipped with a private shower/bathroom. Free parking is available in the parking lot.

- Bed
- Desk/chair
- Phone/radio/television
- Alarm Clock
- Iron/Ironing Board
- Coffee Maker
- Non-smoking

Payment via USD or Credit Card:

Internet: **Included**

Standard Room with breakfast: **\$77.00**

Extended Stay Room with breakfast: **\$89.00**

Family Suite with breakfast: **\$83.00**

Reservation/Room assignment policies:

Reservations can be made by the Site Director 10 days prior to arrival.

Policies regarding accompanying persons:

Military spouses and military dependent children may stay in the Kristall Inn. Non- Military dependent children or companions may not stay in the Kristall Inn.

NURNBERG AIRPORT LODGING: MOVENPICK HOTEL

(Option for Sunday night before departing flight)



Location:

Mövenpick Hotel - Nürnberg Airport
Flughafenstrasse 100
90411 Nürnberg, Germany

Contact:

From United States: 011-49-9113-5010 From
Europe: 00-49-9113-5010
Within Germany: 09113-5010
[http://www.movenpick.com/en/europe/
germany/nuernberg/hotel-nuernberg/overview/](http://www.movenpick.com/en/europe/germany/nuernberg/hotel-nuernberg/overview/)

This is a 4-Star hotel directly across from the Nürnberg Airport terminal. Each room is equipped with a private shower/bathroom.

- Bed
- Desk/chair
- Phone/radio/HD television
- Alarm Clock
- Iron/Ironing Board
- Tea/Coffee-making facilities
- Non-smoking
- Access to wellness and fitness area
- Breakfast buffet

Payment via euros or credit card:

Internet: **Included**

Single Room without breakfast: **€90.00**

Single Room with breakfast buffet: **€105.00**

Reservation/Room assignment policies:

Reservations can be made by credit card.

Policies regarding accompanying persons:

This is a private hotel; military policies don't apply. All categories of accompanying persons may stay at this hotel.

MILITARY INSTALLATION ACCESS

Base Access:

Site Director will register you on the Installation Access Roster, which will provide you access to two bases: Rose Barracks on Vilseck and Tower Barracks on Grafenwöhr. The Education Center is located on Rose Barracks; you'll have access with the verification of your passport each time you enter Rose Barracks. Please keep your background check, passport, and Privileges Card with you at all times. Please make sure you have two forms of identification for each family member traveling with you, too.

Privilege Card:

The Privilege Card is one of OU's contractual benefits. In addition to allowing access to the shopping areas on Post (Shoppette, Post Exchange, Commissary, etc.), the Privilege Card will authorize access to banking and healthcare facilities in the event of an emergency. This card will include a photo, which will be taken at the Privileges Card issuing facility during your in-processing.

ADMINISTRATIVE SUPPORT AT VILSECK

Please refer to the Extended Campus Faculty Guide for an overview of the duties and responsibilities of OU Site Directors.

Computer Support

- Computers for public use are in the Rose Barracks Library on Vilseck
- A computer for OU staff and student use is in the OU office, room 3.13, in the Rose Barracks Education Center on Vilseck

Audio/Video Support

- Projector available in the classroom
- Projector Screen/Whiteboard available in the classroom

Internet Access

- Wireless internet access in the classroom. However, WiFi connections can be slow, so we recommend downloading PowerPoints, videos, or other course materials to your laptop or USB drive in advance of class to ensure operability

Materials and Supplies

Supplies	Availability
Whiteboard with markers and erasers	Available
Office supplies	Limited quantities available upon request

ROSE BARRACKS EDUCATION CENTER & CLASSROOM FACILITIES



Rose Barracks Education Center:

Building 223, Sudlager Sorghof
Rose Barracks (Vilseck), Germany 92249 DSN
476-2753 / 09662-83-2753
M-F 0730-1630, Closed US Federal holidays
home.army.mil/bavaria/index.php/edcenter

Building Security:

Instructor is responsible for building security;
students will assist



Typical Classroom Assignment:

Max Capacity: 25

Moveable desks and chairs Whiteboard

Radiators

No air conditioning (fans, windows only) Water
fountains and bathrooms nearby



Rose Barracks Library:

Building 227, 74th Arty Road

Rose Barracks (Vilseck), Germany 92249

DSN 476-1740 / 09662-83-1740

Monday-Friday 1100-1800

IN CASE OF EMERGENCY AT VILSECK

Emergency Phone Numbers:

Contact	DSN (On-Post Phone)	Civilian Number
German "911" Emergency	112	112
Ambulance	112	09662-83-112
Fire Department	112	09662-83-112
Military Police	114	09662-83-114
American Red Cross	1-877-272-7337	1-877-272-7337
German Police	112	110
Road Conditions	475-ROAD	09641-83-ROAD

On-Post Medical Facility:

Vilseck Army Health Clinic Building 250

Gut 1, Vilseck 92249

Monday-Friday 0730-1630

DSN 590-2300

06371-9464-2300

Authorized on a per-visit charge; costs are usually reimbursable through stateside medical insurance. Closed third Thursdays from 1200-1630 for training.

On-Post Dental Facility:

Vilseck Army Dental Clinic US Military, Bldg. 250

Gut 1, Vilseck 92249

Phone: 590-2500

09662-83-1720

Emergencies only

Off-Post Emergency Room:

St Anna Hospital Emergency Room Krankenhausstraße 16, 92237 Sulzbach-Rosenberg, Germany Phone: +49 9661 5200

09661 5200

Using your Medical Insurance:

In most cases, outpatient visits must be paid at the time of service. You are responsible for submitting bills to insurance companies for reimbursement. In-patient care is billed directly to the insurance company; no advance payment is usually necessary.

ADDITIONAL RESOURCES

Area Information:

- Welcome to Vilseck: <https://www.vilseck.de/>
- Welcome to Grafenwöhr: <http://grafenwoehr.de/>
- Visit Amberg: <http://amberg.de/tourismus/amberg-information/amberg-modern-town/>
- Visit Weiden: <http://www.weiden-tourismus.info/erlebnis-weiden.html>
- Tourism Germany: http://germany-tourism.de/index_ENG.htm

Post Facilities:

- U.S. Army Garrison Bavaria: home.army.mil/bavaria/index.php
- Vilseck Army Health Clinic: <http://rhce.amedd.army.mil/vilseck/>
- Education Center: home.army.mil/bavaria/index.php/edcenter
- Library: <https://grafenwoehr.armymwr.com/programs/libraries>
- Gym: <https://grafenwoehr.armymwr.com/programs/memorial-fitness-center>

Transportation:

- Nürnberg Airport: airport-neuernberg.de/english
- Deutsche Bahn Trains: <https://www.bahn.com/en/view/index.shtml>

Post and Airport Maps:

- Provided by the Site Director upon request