Addendum to the OU Extended Campus Bulletin
Washington, D.C. Campus

Academic Calendar A.Y. 2019-2020

• Fall semester dates: September 1 – December 31
• Spring semester dates: January 3 – April 30
• Summer semester dates: May 1 – August 31

2019-2020 Holiday Schedule:
• Martin Luther King, Jr. Day 2019 – January 21, 2019
• Memorial Day 2019 – May 27, 2019
• Independence Day 2019 – July 4, 2019
• Labor Day 2019 – September 2, 2019
• Thanksgiving 2019 – November 28, 29, 2019
• Winter Break 2019 – December 24, 25, 26*, 27*, 30, 31, 2019 and January 1, 2020
• Martin Luther King, Jr. Day 2020 – January 20, 2020

Registration Start Dates:
• Fall term: July 1
• Spring term: November 1
• Summer term: March 1

Admission to Candidacy Form (Due Dates to Department):
• Fall term: February 15
• Spring term: August 15
• Summer term: January 15

Graduation application Due Dates:
• Fall term: October 1
• Spring term: March 1
• Summer term: July 1

HR Deadlines for Internship and IDR Packets:
• Fall term: July 1
• Spring term: November 1
• Summer term: March 1

HR Comprehensive Exam Dates:
• Fall term: September 15- October 15
• Spring term: February 1 – March 1
• Summer term: First full week of June
Add/drop deadline:
30 days prior to each course

14 Calendar Day Determination Policy
A student’s enrollment period begins 30 days before the in-seat portion of any given course, also known as the add/drop date. In accordance with 23-276.3B of the Code of Virginia, students will be contacted by OU staff no later than 14 calendar days after the add/drop date of any given course to confirm enrolled students’ intent to complete the course. All students who give notification of intent to withdraw from a course will be subject to the University of Oklahoma’s tuition penalty policy noted on Page 25 of the bulletin.

D.C. Faculty, 2019-2020 Academic Year

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OU Student Grievance Process
The University recognizes the right of applicants, students, staff and faculty to express their grievances and to seek a solution concerning disagreements arising from working relationships, working conditions, employment practices, or differences of interpretation of policy which might occur between the University and its applicants, students or employees. If a grievance cannot be resolved informally, a formal grievance procedure is available that guarantees a prompt and impartial review of all factors involved in the grievance, without fear of coercion, discrimination, or reprisal because of exercising rights under University policy.
You may contact the OU Equal Opportunity Office to obtain details on the University’s formal grievance procedures at 405-325-3546 or by following the instructions on the following form: [http://www.ou.edu/eoo/about/_jcr_content/contentpar/download/file.res/EQUAL%20OPPORTUNITY%20GRIEVANCE%20FORM.pdf](http://www.ou.edu/eoo/about/_jcr_content/contentpar/download/file.res/EQUAL%20OPPORTUNITY%20GRIEVANCE%20FORM.pdf)

Veterans’ Grievance Process:
The Virginia State Approving Agency (SAA), is the approving authority of education and training programs for Virginia. Our office investigates complaints of GI Bill beneficiaries. While most
complaints should initially follow the school grievance policy, if the situation cannot be resolved at the school, the beneficiary should contact our office via email saa@dvs.virginia.gov.

State Council of Higher Education for Virginia (SCHEV) Grievance Process
Students will not be subject to unfair treatment by the University of Oklahoma as a result of initiating a complaint. As a last resort and after the university’s grievance policy has been followed, students may file a written complaint with SCHEV at www.schev.edu.

Policy on Previous Education and Training Records:

The University of Oklahoma Extended Campus maintains written records of previous education and training of Veterans or other eligible persons. These records indicate that appropriate credit has been given by the University, and the training period shortened appropriately. These records are cumulative: they include the results of each enrollment period, including the subjects undertaken and the final result, i.e., letter grade, incomplete, or withdrawal. We will notify the veteran and the VA of applied transfer credit.

University of Oklahoma Extended Campus Tuition and Fees – Washington, D.C. Campus

For academic year 2019-2020, Extended Campus will assess tuition and fees at a flat rate of $408.15 per credit hour; $1224.45 per 3-credit-hour class.

VA Education Benefits and Delayed Payment Policy

To ensure timely payment of GI Bill® or other Veteran’s educational benefits, please upload a current Certificate of Eligibility (CoE) to https://va.outreach.ou.edu/ or email to va@ou.edu before requesting certification for the first time. Please also provide us with an updated CoE whenever you get a new one.

Please don’t forget to request certification for classes every semester that you want to use your benefits. You can request certification at https://va.outreach.ou.edu/ as soon as you have enrolled in classes. If you encounter any problems when requesting certification, or have any other questions regarding your GI Bill® or other educational benefits, please email us at va@ou.edu

In accordance with 38 U.S.C. 3679(e), students using Chapter 31 or 33 benefits will not be prohibited from attending classes, using University resources, or enrolling in classes if payment of GI Bill® or other Benefit payments is delayed. In addition, any late fees that accrue to the student’s bursar account as a result of late Chapter 31 or 33 benefits will be removed. OU and OU Extended Campus will not require a student to borrow additional funds to cover tuition and fees that are pending payment from Chapter 31 or 33 benefits.

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The University