



EXTENDED CAMPUS

COLLEGE of PROFESSIONAL
and CONTINUING STUDIES

HR 5093-105: Introduction to Graduate Studies in Human Relations

Course Description:

The goal of this course is to help you function more effectively as you begin your graduate studies in Human Relations. It is designed to orient you to the various requirements for the master's in Human Relations (MHR) as well as to provide you with practical information concerning survival skills while in graduate school. You will also be exposed to a coherent conceptual and philosophical framework with which to study, analyze, and understand the areas of emphasis in Human Relations.

Class Dates, Location and Hours:

Dates: September 21 – 23 & 28 – 30, 2018
Location: Bldg. 201 SE, Tinker AFB, Oklahoma.
Hours: Friday 5:30-9:30 p.m.; Saturday 8:30 a.m.-4:30 p.m.; Sunday 1:00-5:00 p.m.
Last day to enroll or drop without penalty: August 23, 2018

Site Director:

This military installation is not open to the general public. In order to take courses at this installation, students must have a current military or Department of Defense identification card which allows them to access the installation.

Email: aptinker@ou.edu. Phone: 405-739-7365 or DSN 339-7365.

Professor Contact Information:

Course Professor: Glenn Solomon, Ph.D., M.P.H.
Mailing Address: 1033 Leslie Lane
Norman, OK 73069
Telephone Number: (405) 488-4806 (cell)
E-mail Address: gsolomon@ou.edu or glennsolomon42@msn.com
HR Website: <http://www.ou.edu/cas/hr>
Professor availability: The professor will be available via email to students before and after the class sessions. On-site office hours are half an hour before and after each class session, by appointment.

Textbook(s) and Instructional Materials:

Student materials are available at the OU Follett Bookstore located at 1185 Asp Avenue; Norman, OK, and can be ordered online, by phone, by email, or by fax. Ordering online at <http://www.bkstr.com/oklahomastore/home> is strongly recommended – students can track the status of their order within 48 hours. If an order has not been shipped within three days, students can contact the Follett textbook manager by phone (405) 325-3511, (800) 522-0772 (toll-free) or email 0831mgr@fhcg.follett.com. Phone orders (ask for the textbook manager and identify yourself as an Advanced Programs student) can be placed 8 a.m. to 6 p.m. Monday through Thursday; 8 a.m. to 5 p.m. on Friday; 10 a.m. to 4p.m. on Saturday (CST). Summer hours: 9 a.m. to 5 p.m. Monday through Friday (CST). Fax orders can be placed 24 hours a day at (405) 325-7770. Text prices are available online.

1. Catapano, P. & Critchley, S. (2018) *Modern ethics in 77 arguments: A stone reader*. New York:

Liveright Publishing. ISBN 9781631493997

2. Frankl, V. E. (2006). *Man's search for meaning*. Boston: Beacon Press. ISBN 9780807014271.
3. Henderson, G. & Wesley, L. (2016) *Introduction to human relations studies: Academic foundations and selected social justice issues*. Springfield: Charles C. Thomas Publisher, Ltd. ISBN 9780398091217.
4. Weston, A. (2010) *A practical companion to ethics*. (4th) New York: Oxford University Press. ISBN 9780199730582.

Note: Follett is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through Follett.

Course Objectives:

By the end of the course, you should be able to:

1. Develop a concept of study as it relates to one of the four areas of emphasis in Human Relations for you; what is your concept of HR? 3 – 5 pages due 1st day of class.
2. Demonstrate an understanding of the basic Human Relations concepts and theories; through written assignments.
3. Identify issues that impede or facilitate effective human relations, including organizational behavioral issues, issues of women and people of color, interpersonal and conflict resolution;
4. Identify your goal in Human Relations; for professional development or personal well-being.
5. Use critical thinking throughout the course.

Assignments, Grading and Due Dates:

Graded assignments will be completed during the class, except for the book review, due the last day of class and the Post Seminar Assignment due 21 days after the last class session. Due to the specific nature of the graded assignments, detailed instructions and explanations will be provided for each during class. However, students **should read all books**, all chapters before class. Use APA guidelines.

Post Seminar Assignment:

For the first night of class, provide a three to five-page critique on *Man's Search for Meaning*. The critique should provide first a synopsis of the entire text. Then discuss the text in terms of theoretical and practical approaches to the specific concerns about self-awareness. Due 1st day of class.

Assignment	Due Date	Percentage
Proposed program of HR goals	During class sessions	Required
Small groups presentation on Objectives 2 & 3 above	During class sessions	30%
Attendance and participation	During class sessions	Required
Final examination	Last class session	15%
Book review of and case study of <i>Modern ethics</i> (Catapano), as it relates to you or your work environment or a life changing event for you . Tell your story based on the reading list, excluding Catapano.	Last class session	30%
Post Seminar Assignment	21 days after last class session	25%

Grading:

A=90-100 B=80-89 C=70-79 D=60-69 F<60. All assignments not completed in class will be mailed to the professor's address.

Notice: Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.

POLICIES AND NOTICES

Attendance/Grade Policy

Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. It is the policy of the University to excuse absences of students that result from religious observances and to provide without penalty for the rescheduling of examinations and additional required class work that may fall on religious holidays. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution's policy regarding "I" (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy. Students who receive Financial Aid must resolve/complete any "I" (Incomplete) grades by the end of the term or he/she may be placed on "financial aid probation." If the "I" grade is not resolved/completed by the end of the following term, the student's Financial Aid may be suspended making the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Integrity and Student Conduct

Academic integrity means honesty and responsibility in scholarship. Academic assignments exist to help students learn; grades exist to show how fully this goal is attained. Therefore all work and all grades should result from the student's own understanding and effort.

Academic misconduct is any act which improperly affects the evaluation of a student's academic performance or achievement. Misconduct occurs when the student either knows or reasonably should know that the act constitutes misconduct. Academic misconduct includes: cheating and using unauthorized materials on examinations and other assignments; improper collaboration, submitting the same assignment for different classes (self-plagiarism); fabrication, forgery, alteration of documents, lying, etc...in order to obtain an academic advantage; assisting others in academic misconduct; attempting to commit academic misconduct; destruction of property, hacking, etc...; intimidation and interference with integrity process; and plagiarism. All students should review the Student's Guide to Academic Integrity at http://integrity.ou.edu/students_guide.html

Students and faculty each have responsibility for maintaining an appropriate learning environment. All students should review policies regarding student conduct at <http://studentconduct.ou.edu/>

Accommodation Statement

The University of Oklahoma is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your local OU Site Director.

Adjustment for Pregnancy/Childbirth-Related Issues

Should you need modifications or adjustments to your course requirements because of documented pregnancy-related or childbirth-related issues, please contact me as soon as possible to discuss. Generally, modifications will be made where medically necessary and similar in scope to accommodations based on temporary disability. Please see <http://www.ou.edu/content/eoo/faqs/pregnancy-faqs.html>.

Title IX Resources

For any concerns regarding gender-based discrimination, sexual harassment, sexual misconduct, stalking, or intimate partner violence, the University offers a variety of resources, including advocates on-call 24/7, counseling services, mutual no-contact orders, scheduling adjustments, and disciplinary sanctions against the perpetrator. Please contact the Sexual Misconduct Office at smo@ou.edu or (405) 325-2215 (8-5), or the Sexual Assault Response Team at (405) 615 -0013 (24/7) to report an incident. To learn more about Title IX, please visit the Institutional Equity Office's website at <http://www.ou.edu/content/eoo.html>

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course. Advanced Programs does not provide duplicating services or office supplies.

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: <http://www.goou.ou.edu/>

INSTRUCTOR VITA

GLENN SOLOMON, Ph.D.

Education

- 1990 Ph.D. in Philosophy and Public Health, Oklahoma University Health Sciences Center
- 1981 M.P.H. in Public Health, Oklahoma University Health Sciences Center
- 1972 M.A. in History, University of Oklahoma-Norman
- 1967 B.A., University of Oklahoma

Current Positions

- Cultural Advisor-Center for Applied Social Research- The University of Oklahoma, Norman, OK
- Advanced Programs Professor since 1992
- Adjunct Assistant Professor of Biostatistics and Epidemiology
- Adjunct Assistant Professor of Human Relations
- 2006-Present Lupus Foundation of America, Oklahoma Chapter, Board Member
- 2003-2006 National Kidney Foundation, American Indian Conference Board
- 2002-Present Consultant, National Indian Women's Health Resource Center, Tahlequah, OK
- 2002-2004 Consultant HPV Screening and Intervention, Tribal Liaison Consultant, CDC (funded). Family Practice Clinic-OUHSC

Frequently Taught Advanced Programs Courses

- HR 5093 Introduction to Graduate Studies in Human Relations
- HR 5413 Chemical Dependency
- HR 5113 Multi-Cultural Counseling
- HR 5013 Current Problems in Human Relations

Major Areas of Teaching and Research Interest

- Cultural Issues of Human Relations
- Native American Health Care
- Adolescent STDs and preventing illness

Representative Publications and Presentations

- Poster Presentation – Ryan White HIV/AIDS National Meeting, Washington, D.C. 2006
- Rheumatic Disorders in Two Indian Health Service Areas Population, *Journal of Pediatric Rheumatology*, 2004
- Book -- *Food of the Gods -- Tobacco*, OU Press, 2001.
- Poster Presentation – American College of Rheumatology, 2000.
- Poster Presentation – American College of Rheumatology, 1998.
- Jarvis, J.N., Solomon, G., & Menifee L. (2000). *Juvenile rheumatoid arthritis in Native Americans in Oklahoma*. *Arthritis Rheum* 2000; 43: S324.
- Solomon, G. *Indian health and the law: Chronic disease of Indian children in a historical cultural and medical setting*. Coming Together of the People Conference, Wisconsin School of Law, Madison, WI, February 2000.
- Solomon, G. *The functional value of smoking and non-smoking for the perspective of American Indian youth*. *The Journal of Health Promotion & Maintenance, Family and Community Health*, Aspen Publishers, July 1999.
- Author of numerous articles while Editor of "WASSAJA: The National Newspaper of Indian America." *The Indian Historian*, 1971-86.