**Thurman J. White Forum Building**  
**Rates - FY 2019**

### Forum Room Rates (per day)

<table>
<thead>
<tr>
<th>Forum Room</th>
<th>Non-University Rate</th>
<th>University Department Rate</th>
<th>Extended Campus and Outreach Rate</th>
<th>Student Organization Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forum Room</td>
<td>$1,125</td>
<td>$900</td>
<td>$800</td>
<td>$525</td>
</tr>
<tr>
<td>Conference Room</td>
<td>$660</td>
<td>$550</td>
<td>$480</td>
<td>$325</td>
</tr>
<tr>
<td>Super Suite</td>
<td>$500</td>
<td>$405</td>
<td>$360</td>
<td>$225</td>
</tr>
<tr>
<td>Suite</td>
<td>$345</td>
<td>$280</td>
<td>$255</td>
<td>$160</td>
</tr>
<tr>
<td>Seminar Room</td>
<td>$190</td>
<td>$160</td>
<td>$145</td>
<td>$95</td>
</tr>
</tbody>
</table>

### Room Equipment (per day)

- **Additional Wireless Microphones**
  - (handheld or lapel): $20
- **Additional LCD Projector**: $60
- **Portable Projection Screen**: $15
- **Portable Sound System**: $35
- **ELMO (Document Camera)**: $25
- **Additional Laptop**: $25
- **Printer**: $25
- **Flipchart (includes pad and markers)**: $10
- **Pipe & Drape (8' x 10' section)**: $30

### Table Cloth (per table)

- **Note:** Table cloths are required on Banquet Rounds when food is served
  - $9
- **Keyboard**: $35

### Miscellaneous (per day)

- **Zoom (video conferencing)**: $15
- **Poly-Com (video conferencing)**: $50
- **Loading Software**: $10 each
- **Replacement Room Key**: $75 each
- **Chairs (off-site)**: $5
- **Tables (off-site)**: $10
- **Delivery/Set-up (off-site)**: $50
- **Pickup/Breakdown (off-site)**: $50
- **Out of building Equipment Fee**: 15%

### Beverages

- **Coffee**: $16.50 per gallon
- **Decaf Coffee**: $16.50 per gallon
- **Iced Tea (Sweet or Un-Sweet)**: $10 per gallon
- **Lemonade**: $10 per gallon
- **Hot Tea**: $0.65 per packet
- **Hot Chocolate**: $0.65 per packet
- **Bottled Water (billed on consumption)**: $1.50 each
- **Juice**: $9.00 per gallon
- **Sodas (billed on consumption)**: $1.25 each

**Basic Audio Equipment Included in Room Rental:** Laptop, ceiling mounted projector, built-in projection screen, wireless presenter, sound system, whiteboard, and standing lectern. Conference Room and Forum Room include podium with wireless handheld mic and one additional mic.

### Room Reset Fee (same day)

- **Seminar Room**: $50 per reset
- **Suite/Super Suite/Conference Room**: $75 per reset
- **Forum Room**: $100 per reset

### Computer Lab

- **Lab with 20 laptops**
  - **(in addition to room rate)**: $300 per day
- **Lab with 28 laptops**
  - **(in addition to room rate)**: $420 per day

### Complimentary

- Cloth & Skirted Head Table
- Cloth & Skirted Food & Beverage Tables
- Beverage Setup
- Cloth & Skirted Registration Table
- Audio Support
- Complimentary Parking
- Wireless Internet
- 2 Vendor Tables outside of each rented room
- Red chairs are provided for Banquet Rounds unless otherwise requested

### Sodas - 12oz. Cans

- **Coca-Cola**
- **Dr. Pepper**
- **Cherry Coke**
- **Sprite**
- **Diet Coke**
- **Diet Dr. Pepper**
- **Coke Zero**

### Juice

- **Orange**
- **Apple**
- **Grape**

For more information or if you are having difficulty accessing the information on this page, please call Conference Services at (405) 325-3603.