

# Memorandum

To: Candidates for Graduation 2022

From: Ms. Jessica Smith, European Graduation Coordinator

Re: Invitation for your Commander/Supervisor

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As we have in past years, we would like to give you an opportunity to provide us with the name and email address of your commander and/or supervisor, so that we may invite him or her to the graduation on your behalf. The Graduate Recognition Ceremony will take place on Saturday, 14 May 2022 at 1400, at the Officers' Club on Ramstein Air Base.

If you would like for OU to send an invite to your commander or supervisor, please return this memo as soon as possible via email to the address below.

This is an optional request and any information that you provide will be used exclusively for the purpose of sending graduation invitations. We are looking forward to seeing you and your commanders and supervisors at the ceremony.

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My Name: \_\_\_\_\_

My Commander/Supervisor's information is as follows:

Name/Rank: \_\_\_\_\_

Unit: \_\_\_\_\_

Military Email: \_\_\_\_\_

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You must return this Commander Invitation form no later than 22 April 2022 to Ms. Jessica Smith at [apeuadmin@ou.edu](mailto:apeuadmin@ou.edu) with the subject line stating 'Commander Invite.'